

1 **City of Minneola**  
2 **Special Council Meeting**  
3 **Minneola City Hall**  
4

**Mar. 28, 2006**  
**7:00 P.M.**

5 The City of Minneola Special Council Meeting was called to order by Mayor Yeager  
6 Present were: Mayor David Yeager, Vice Mayor Ed Earl, Councilwoman Sue Cordova,  
7 Councilman Joseph Teri, and Councilman Shane Perreault, Scott Gerken (City Attorney),  
8 Lane Roddenberry (LCSO), Bruce Behrens (City Manager), and Jan McDaniel (City  
9 Clerk).

10  
11 A moment of silence was observed and the Pledge of Allegiance was spoken.  
12

13 **Tab # 1 Approval of Minutes**

14  
15 Council Workshop March 07, 2006 @ 6:30 P.M.  
16 Regular Council Meeting March 14, 2006 @ 7:00 P.M.  
17 Council Workshop March 21, 2006 @ 6:30 P.M.  
18

19 **Sue Cordova:** Requested an addition to the March 7<sup>th</sup> workshop minutes; page 1, line 25  
20 to state **Consensus of the Council was to end the Infrastructure & Finance**  
21 **discussion.**  
22

23 **MOTION by Shane Perreault, SECONDED by Sue Cordova, to approve the**  
24 **minutes as amended.**

25  
26 **AYE:** Perreault, Cordova, Yeager, Earl, Teri  
27

28 **NAY:** None  
29

30 **MOTION PASSED: 5-0**

31  
32 **Agenda Review**  
33

34 **Shane Perreault:** Requested that Ordinance 2006-08 to be heard first, followed by the  
35 Fire Department Grant discussion.  
36

37 Council agreed.  
38

39 **Scott Gerken:** Stated that an emergency Ordinance was being presented to Council this  
40 evening and would also be added to the agenda.  
41

42 Council agreed to consider the Ordinance in the engineering update section.  
43

44 **Tab # 2 Ordinance 2006-08**  
45

46 **Scott Gerken:** Read Ordinance 2006-08 by title only, for the second time.

1 **Shane Perreault:** Recommended that the pay increase to be placed on the November  
2 ballot.

3  
4 **Sue Cordova:** Agreed.

5  
6 **Ed Earl:** Agreed, but suggested that the Ordinance should be tabled to the 1<sup>st</sup> meeting in  
7 November.

8  
9 **Joe Teri:** No comments.

10  
11 **Debbie Veit (1045 High Ridge Ct.):** Asked if it would be a straw ballot and suggested  
12 that the question of a Council pay decrease should also be placed before the voters.

13  
14 **Jim Frana (208 Lace Bark Ct.):** Agreed that a decrease in salary should be placed on  
15 the ballot.

16  
17 **Pat Murphy (202 E. Osceola):** Expressed her opinion that serving on the Council is a  
18 civic duty, and not a job, and that she was against the pay increase.

19  
20 Council discussed the upcoming meeting schedule and the costs of some of the City  
21 Departments.

22  
23 **Ed Earl:** Stated *for the record*, that he did not vote for the current budget.

24  
25 **MOTION by Ed Earl, SECONDED by Shane Perreault to table this until the 1<sup>st</sup>**  
26 **meeting in November.**

27  
28 **AYE:** Perreault, Earl, Teri

29  
30 **NAY:** Cordova, Yeager

31  
32 **MOTION PASSED: 3-2**

33  
34 **MOTION by Ed Earl, SECONDED by Shane Perreault, to put the Council pay**  
35 **raise on the ballot in November.**

36  
37 **AYE:** Perreault, Cordova, Yeager, Earl, Teri

38  
39 **NAY:** None

40  
41 **MOTION PASSED: 5-0**

42  
43 **Tab # 7 - Minneola Fire Dept. Grants**

44  
45 **Chief Dobrzykowski:** Read the grant information (Exhibit A) to the Council which  
46 explained the two grants that he was requesting permission to apply for.

1 Council discussed the grants and the required matching funds and it was suggested that a  
2 fund raiser could be held by the Fire Department to raise those funds.

3  
4 **MOTION by Shane Perreault, SECONDED by Joe Teri to approve the grant**  
5 **applications with the stipulation that the Fire Department has at least one fund**  
6 **raiser.**

7  
8 **AYE:** Perreault, Cordova, Yeager, Teri

9  
10 **NAY:** Earl

11  
12 **MOTION PASSED: 4-1**

13  
14 **Engineering Update & Emergency Ordinance 2006-15**

15  
16 **Marc Walch:** Spoke to Council regarding the capacity of the wastewater plant and the  
17 need to expand the capacity now while the 1<sup>st</sup> phase was being constructed. He explained  
18 the expansion at this time would save the City a considerable amount of money. He also  
19 explained the request for a line of credit for the City to pay the contractors in a timely  
20 manner for which the City would be reimbursed from the SRF Loan.

21  
22 Council discussed the turn around time for the State, the dates of the invoices, when they  
23 are received, their due dates and the wording of the Ordinance.

24  
25 **Jeff Larson (Financial Consultant):** Explained in more detail how the line of credit  
26 would work into the City's plan and that it would allow the invoices to be paid in a timely  
27 manner.

28  
29 **Mayor Yeager:** Asked for council comment.

30  
31 **Sue Cordova:** Requested that the 3<sup>rd</sup> paragraph of the Introduction of the Request for  
32 Line of Credit/ Credit Facility Proposal to be removed from the document; to change the  
33 Estimated Initial Funding Date to an earlier date; and to change City Commission to City  
34 Council for consistency. She also requested that the document stipulate certain City staff  
35 members who would be authorized to sign the documents.

36  
37 **Jeff Larson:** Stated that the document is currently in draft form and could be changed.  
38 He stated he would update the document and send it to the City and recommended that at  
39 least two staff members sign the documents.

40  
41 **Scott Gerken:** Read Ordinance 2006-15 by title only. He explained that to approve the  
42 Ordinance, a 2/3 yes vote (4 votes) would be required.

43  
44 **Mayor Yeager:** Asked for public comment.

45

1 **Jim Frana (208 Lace Bark Ct.):** Urged the Council to use the early payment option to  
2 save 2% on each invoice, an option that is available to individuals but not to the City.

3  
4 **Ron Hopkins (105 N. Bloxam):** Asked that the City do everything possible to pay the  
5 contractors in a timely manner.

6  
7 **MOTION by Sue Cordova, SECONDED by Shane Perreault, to approve emergency**  
8 **Ordinance 2006-15 with the following corrections; in the title and the fourth**  
9 **paragraph should state Mayor and/or City Manager; and that growth revenue**  
10 **include both water and wastewater.**

11  
12 **AYE:** Perreault, Cordova, Yeager, Earl, Teri

13  
14 **NAY:** None

15  
16 **MOTION PASSED: 5-0**

17  
18 **Tab # 3 - Ordinance 2006-11**

19  
20 **Scott Gerken:** Read Ordinance 2006-11 by title only for the second time.

21  
22 **Mayor Yeager:** Asked for Council comments.

23  
24 **Shane Perreault:** Asked if additional fees were incurred, if the City would then bill the  
25 developer for those additional fees.

26  
27 **Scott Gerken:** Stated that the developers would be billed for those fees.

28  
29 **MOTION by Shane Perreault, SECONDED by Joe Teri to approve Ordinance**  
30 **2006-11 as written.**

31  
32 **AYE:** Perreault, Cordova, Yeager, Earl, Teri

33  
34 **NAY:** None

35  
36 **MOTION PASSED: 5-0**

37  
38 **Tab # 4 – Ordinance 2006-12**

39  
40 **Scott Gerken:** Read Ordinance 2006-12 by title only, for the first time.

41  
42 **Mayor Yeager:** Asked for Council comments.

43  
44 A general discussion of fines for non-compliance pursued.

45  
46 **Mayor Yeager:** Asked for public comment.

1  
2 **Jim Frana (208 Lace Bark Ct):** Stated that the specified days for watering should be on  
3 the water bills, as in the past. He suggested that someone in the public works department  
4 might be able to monitor offenders to help out the Code Enforcement Officer.

5  
6 *First reading; no action taken.*

7  
8 **Tab # 5 – Ordinance 2006-14**

9  
10 **Scott Gerken:** Read Ordinance 2006-14, by title only, for the first time.

11  
12 **Mayor Yeager:** Asked for Council comments.

13  
14 **Shane Perreault:** Stated that he believed all the changes had been made and had no  
15 further comments.

16  
17 **Sue Cordova:** Requested that on pg 1, section 42-47 (a) (1) to include at 50% or less;  
18 and to remove (2) of the same section all together.

19  
20 **Scott Gerken:** Explained that this Ordinance is to change the reference to the Mayor and  
21 the City Manager and that further changes to the code could be addressed in another  
22 Ordinance.

23  
24 No further comments from the Council.

25  
26 *First reading; no action taken.*

27  
28 **Audience to be Heard**

29  
30 **Sherie Wolkens (13302 Debbie Lane):** Asked if the City could post “No Dumping  
31 Signs” at the Hagan School site.

32  
33 **Carol Baker (508 Sugar Pine Dr. – Highland Ridge):** Asked the Council to help her  
34 with a rat problem they have at their home in Highland Ridge. She distributed pictures  
35 (Exhibit B) depicting her problems with the rodents.

36  
37 Council discussed if the vacant property behind Mrs. Baker’s home was in the County or  
38 City.

39  
40 **Bruce Behrens:** Stated that he would contact the County regarding the problem and  
41 would get back with the home owner to help resolve the issue.

42  
43 **Ron Hopkins (105 N. Bloxam Ave):** Asked if the hours that the restrooms at Trail Head  
44 Park were open had been extended.

45  
46 **Bruce Behrens:** Stated that the facilities are now open from 7:00 A.M. – 7:00 P.M.

1  
2 **Jim Frana (208 Lace Bark Ct.):** Inquired as to the status of the home on the corner of  
3 Main Ave & W. Pearl Street, which had partially burned late last year.

4  
5 **Joe Emanuele (212 Grassy Lake Rd):** Asked the City to find a solution to the curve in  
6 front of his house, as he is concerned for the safety of the drivers speed around the  
7 corner.

8  
9 **Tab # 6 Code Updates Second Section**

10  
11 **Katrina Thomas:** Explained that this was the second section of the code updates  
12 regarding Mayor/City Manager and asked for Council comments or questions.

13  
14 **Shane Perreault:** Asked that all reference in Section 98-6 to the City Mayor to be  
15 changed to City Manager or designee; and in Section 126-6 to clarify the signature block.

16  
17 There were no other comments.

18  
19 **Bruce Behrens:** Requested that on page 3, section h 122-43 (b) (1) should not be  
20 changed to city manager or designee but should state that the City Council would have  
21 the power to grant extensions of development construction.

22  
23 Council agreed.

24  
25 Mayor Yeager called a ten minute recess at 9:05 P.M.; the meeting reconvened at 9:15  
26 P.M.

27  
28 **Reports:**

29  
30 **Bruce Behrens:** Stated that he had provided the Council with the ICMA form for his  
31 upcoming evaluation; explained that the house at the corner of Main Ave & Pearl Street  
32 would soon be rebuilt and the building department was working with the owner of the  
33 property; clarified item two of his printed report (Exhibit C) that the word conception  
34 should be completion; stated that he had spoken with the Clermont City Manager  
35 regarding the recreation program fees and suggested that a joint meeting with the  
36 Clermont Council might be scheduled; requested that the Council Visioning workshop to  
37 be held on April 4<sup>th</sup>; explained that the City had received the preliminary engineering of  
38 Founders Ridge; and asked the Council to formally acknowledge the resignation of  
39 Councilman Teri from the MPO Board and his appointment to the MPO Bicycle &  
40 Pedestrian Advisory Committee.

41  
42 **Shane Perreault:** Stated that he wanted the workshop on CRA's on the 4<sup>th</sup> and no  
43 meeting on April 19<sup>th</sup>.

44  
45 **Sue Cordova:** Stated that she was also in favor of moving the CRA workshop to April  
46 4<sup>th</sup>. She also inquired as to the status of the Senior Meals Program and asked where the

1 traffic would be directed when the work began on Grassy Lake Road; asked that a  
2 Visioning Workshop be scheduled in June and suggested that a due date be set for the  
3 Council's City Managers review form to be turned in. She also volunteered to put all the  
4 rankings on a spreadsheet.

5  
6 **Bruce Behrens:** Stated that the City was waiting to hear back from Mr. Popovich  
7 regarding the Senior Meals Program; Jim Stivender would answer the questions  
8 regarding the redirecting of the traffic from Grassy Lake Rd. when the work begins; that  
9 Mr. Perreault had requested price ranges for K B Homes and that was also given to  
10 Council (Exhibit C); reminded the Council that a meeting had been scheduled for April  
11 17<sup>th</sup> with the County Commission; and the Wastewater Treatment Plant groundbreaking  
12 was scheduled for April 8<sup>th</sup> at 9:00 A.M.

13  
14 **Ed Earl:** Stated that a Visioning workshop should be held soon and not in June.

15  
16 **Scott Gerken:** Asked for clarification on the wording of the November ballot, regarding  
17 the Council Pay increases, such as a straw ballot or a binding vote. He stated that he  
18 would bring back an Ordinance with the Council's wishes.

19  
20 **Shane Perreault:** Stated that he wanted to take the question to the voters but did not  
21 want the charter to be changed.

22  
23 **Sue Cordova:** Stated that she would like to see a binding vote, as well as \$250.00, stays  
24 the same, or the new figures.

25  
26 **Ed Earl:** Stated that he thought it was premature, and that they consider the Charter  
27 Review Committee's recommendations.

28  
29 **Joe Teri:** Stated that he would like to drop the whole thing.

30  
31 **Mayor Yeager:** Stated he would like to wait on the Charter Review Committee  
32 recommendations.

33  
34 Council workshops and scheduling were discussed at length.

35  
36 Consensus of the Council was to change all workshop meeting times to 7:00 P.M. and to  
37 hold workshop meetings on Tuesdays and Wednesdays on the opposite weeks of the  
38 Council meetings. (*note: Councilman Perreault and Councilwoman Cordova only*  
39 *wanted Tuesday workshops*)

40  
41 **Shane Perreault:** Stated that he liked the agenda packets on a CD but inquired if he  
42 would have to print the information at home; congratulated Jan McDaniel on obtaining  
43 her Certified Municipal Clerk status; stated that he believed the rental fee for the  
44 gymnasium should be raised for non residents; stated he had viewed some historical  
45 pictures of Minneola that Mary Jane keeps and would like to set up a historical fund in  
46 the next budget; asked that a proactive training program be implemented for employees

1 who want to work at the Water Plant and Wastewater Plant; requested that more storage  
2 area be found to free up the cafeteria area; requested that a workshop be scheduled to  
3 review the lot sizes and side setback requirements in the LDR's; and asked that all City  
4 consultants and contractors inform the residents before they enter their yards and/or  
5 property.

6  
7 **Sue Cordova:** Explained that per the City Manager's contract, the Council is to review  
8 and evaluated the City Manager in the month of May, and that she would like the Council  
9 to have their evaluations returned at the 1<sup>st</sup> meeting in April; stated that she would not be  
10 able to attend the Water Alliance meeting in April and asked if anyone else would be  
11 available to attend; and agreed that an LDR workshop to be scheduled.

12  
13 **Ed Earl:** Agreed to the LDR workshop; asked that the meeting minutes and the  
14 workshop schedule be placed on the website; asked why the Minneola Council would  
15 need to meet with the Clermont Council; stated that he would like to see the Walgreens  
16 project progress; and stated that he would like to look closer at Grassy Lake Road and the  
17 proposed K B Homes entrance and the actual plan of the road.

18  
19 **Bruce Behrens:** Asked for Council's consensus to allow him and Mark Odell to meet  
20 with K B Homes and Jim Stivender of Lake County Public Works to discuss the road.

21  
22 Council consensus was for the City Manager to meet with the County and K B Homes  
23 representatives regarding the road.

24  
25 **Joe Teri:** Stated that he had submitted a letter of resignation to the Council in which he  
26 resigned as the alternate for the MPO board. (The Council appointed Mr. Teri to the  
27 MPO Bicycle & Pedestrian Advisory Committee at the Feb. 14<sup>th</sup> meeting). He asked of  
28 the status of the pier; and asked what the discussion would be at the joint County/City  
29 meeting

30  
31 **Scott Gerken:** Explained that documents regarding the pier property had been submitted  
32 to the state to have the property turned over to the City.

33  
34 **Bruce Behrens:** Explained that the meeting discussion would be the 180 District, the  
35 road network, the trail system and the school concurrency issue.

36  
37 Council discussed several issues that might be discussed at the meeting.

38  
39 **Mayor Yeager:** Stated that he believed that the staff should be at the meetings; and  
40 urged the Council to agree to get estimates to have improvements made to the council  
41 chamber.

42  
43 Council again discussed the workshop schedule and agreed to allow the staff to schedule  
44 the meetings.

45  
46 The meeting adjourned at 10:25 P.M.

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11  
12

ATTEST:

\_\_\_\_\_  
Mayor David Yeager

\_\_\_\_\_  
Jan McDaniel, CMC  
Minneola City Clerk