

4
5 The City of Minneola Council Meeting was called to order by Mayor David Yeager.
6 Present were: Councilman Pat Kelley, Councilman Victor Ortega, Councilwoman Kelly
7 Price, Vice Mayor Sue Cordova, Scott Gerken (City Attorney), Jan McDaniel (City
8 Clerk), Laura Zielonka (Finance Director), Sam Oppelaar (City Manager), Lt. Greg Link
9 (LCSO), Jerry Rhoden (Minneola Fire Dept.) and Laura Jones (Planning Director)

10
11 A moment of silence was observed and the Pledge of Allegiance was lead by Vice Mayor
12 Cordova.

13
14 **AGENDA REVIEW**

15
16 **Sue Cordova** requested Ordinance 2009-16 to include all the objectives from the
17 visioning session. *Council agreed.*

18
19 **AUDIENCE TO BE HEARD**

20
21 **Rick Roderick** (Minneola Resident) expressed concern with the negative press the City
22 received whenever there seemed to be a problem. He urged the Council and staff to work
23 together for the betterment of the City.

24
25 **Mel Ash** (Minneola Resident) requested barricades be placed on the City's property in
26 Quail Valley to stop the dirt bike/off road activity.

27
28 **John Flowers** (Minneola Resident) requested the City's support of Moonlight Players
29 Theater and the possible partnership with the City to create a new theater in Minneola.

30
31 Council agreed to hold a workshop to discuss the matter.

32
33 **PRESENTATION**

34
35 **Sam Oppelaar** presented **Victor Ortega** a certificate of completion of the Florida
36 League of Cities Advanced Institute of Elected Officials training.

37
38 **REPORTS**

39
40 **Sam Oppelaar** referred to his City Manager report (Exhibit A) and informed Council of
41 the following:

- 42
- 43 • Informed Council of the hiring of a part-time payroll clerk, Gia Lucas, who was
44 previously employed by the City prior to budget restraints which terminated her
45 position.
 - 46 • Informed Council of a proposal from FDOT for a Park & Ride on Hwy. 27.
Council was in favor but would not fund the project.
 - 47 • Informed Council of the CR561A road alignment.

- 1 • Informed Council of the proposed security package for the Waste Water
2 Treatment Facility.
3 • Asked for Council availability for the formal budget hearings. *Kelly Price stated*
4 *she would get back with Finance Department tomorrow; other Council members*
5 *were fine with Tuesday & Wednesday dates in September.*
6 • Announced that two RFP's would be released this week, one for red light
7 camera's and one for Building Inspection Services.
8 • Informed Council of the recent theft of hubcaps from the Code Enforcement
9 vehicle.

10
11 **PRESENTATION**

12
13 **Sam Oppelaar and Mayor Yeager** presented Firefighter Jerry Rhoden with a certificate
14 recognizing his recent promotion to Lieutenant.

15
16 **REPORTS (continued)**

17
18 *Council comments regarding City Manager Report:*

- 19 • **Pat Kelley** stated he had met earlier with the City Manager and had no questions
20 at this time.
21 • **Victor Ortega** requested finance reports be included in the Council packet
22 deliveries.
23 • **Kelly Price** had no comments.
24 • **Sue Cordova** requested Council approve funding for a fence at the Waste Water
25 Treatment Facility.

26
27 **MOTION by Sue Cordova, SECONDED Kelly Price to authorize \$18,000.00 out of**
28 **reserves, to be given to Sam, to put some security fencing around the waste water**
29 **plant, if he uses less that's good; if he needs more, he can authorize \$5,000.00 more**
30 **without coming back to Council.**

31
32 **AYE:** Kelley, Ortega, Yeager, Price, Cordova

33
34 **NAY:** None

35
36 **MOTION PASSED: 5-0**

37
38 **Scott Gerken** explained the Harb Development was in default to the City per their
39 developer agreement, and recommended placing a lien on the property. ***Council***
40 ***consensus was to file a lien on the property.***

41
42 **Lt. Link** informed Council that the current security system in the City has proven
43 valuable, the drug dog had made his 100th drug seizure; updated Council on the current
44 investigating related to the robbery and updated Council on the Minneola Bicycle Patrols.

45
46 **Jerry Rhoden** had no report.
47

1
2 **Pat Kelley** had no report.

3
4 **Victor Ortega** stated he would be a moderator at the upcoming FL League of Cities
5 Conference in Orlando.

6
7 **Kelly Price** had no report.

8
9 **Sue Cordova** had no report.

10
11 **Mayor Yeager** requested a LoJack security system be considered for the City's vehicles.

12
13 **Consent Agenda**

14
15 **Tab 1a Approval of the Minutes**

16
17 **MOTION by Sue Cordova, SECONDED by Kelly Price to approve the Consent**
18 **Agenda including all minutes as written.**

19
20 **AYE:** Kelley, Ortega, Yeager, Price, Cordova

21
22 **NAY:** None

23
24 **MOTION PASSED: 5-0**

25
26 **Tab 2 Council Member Responsibilities**

27
28 **Mayor Yeager** congratulated Council on the recent visioning workshop. He reminded
29 Council to allow the City Manager to run the day to day operations of the City.

30
31 **Victor Ortega** thanked staff for their contributions to the visioning workshop.

32
33 **Sue Cordova** stated the budget workshop had also been successful and explained some
34 of the history of the City under Mayoral form of government. She also acknowledged that
35 the sunshine law restrictions sometime caused misunderstanding between Council and the
36 City Manager as well as communication between Council members regarding City
37 operations.

38
39 **Mayor Yeager** called a break at 8:07 p.m. and reconvened at 8:17 p.m.

40
41 **Tab 3 Wastewater Plant**

42
43 **Sam Oppelaar** updated the Council on the recent robbery of the Waste Water Treatment
44 Facility.

1 *Council comments:*

- 2 • **Pat Kelley** asked how an emergency situation would be funded. *Laura Zielonka*
3 *explained the City insurance would cover the cost of the stolen property; and the*
4 *event of a disaster those funds would come from reserves.*
- 5 • **Victor Ortega** had no comments.
- 6 • **Kelly Price** had no comments.
- 7 • **Sue Cordova** asked for clarification of the insurance payment; and commended
8 Mark Odell for his response to the media on the break in incident. *Laura*
9 *Zielonka explained the break down of the insurance coverage amounts for the*
10 *stolen items.*
- 11 • **Victor Ortega** stated the information regarding the situation was reported to
12 Council in a timely manner.
- 13 • **Mayor Yeager** stated this was a lesson learned, and the City would learn from the
14 situation. He reminded Council that the handling of this situation was the City
15 Manager's responsibility.

16
17 **Mayor Yeager** asked for public comments; there were none.

18
19 **Tab 4 Stand Down Investigation Report**

20
21 **Scott Gerken** spoke to Council on the investigation report (Exhibit B) regarding the Fire
22 Department Stand Down. He stated he would answer any Council questions and stated he
23 would follow through with Council recommendations.

24
25 *Council comments:*

- 26 • **Sue Cordova** stated there were lessons learned; and she did not want the fire
27 department shut down again. She stated she believed the ability of a City
28 Manager to shut down a department but believed more resources should have
29 been consulted prior to closing the department. She suggested that in the future
30 the City Attorney be consulted prior to making another decision of this magnitude
31 and she would like to have something written regarding the incident to be placed
32 in the City Manager's personnel file, stating he had been counseled by the City
33 Council.
- 34 • **Kelly Price** stated she did not believe the shut down was necessary but the City
35 needs to move forward.
- 36 • **Victor Ortega** stated he understood the action but in the future more resources
37 should be used to make a decision.
- 38 • **Pat Kelley** stated he believed the shut down to be a bad decision but believed a
39 lesson was learned.
- 40 • **Mayor Yeager** stated he supports the City Manager and trusts his judgment.

41
42 **Mayor Yeager** asked for public comments.

43
44 **Rick Roderick** (Minneola Resident) spoke to Council regarding the incident and
45 expressed his support of the City Manager.

1 **Tab 5 SJRWMD Request for Funding**

2
3 **Sam Oppelaar** explained the request from St. John's River Water Management District
4 for a contribution to be used for advertising water conservation and recommended
5 making a contribution.

6
7 *Council comments:*

- 8 • **Pat Kelley** stated he was not in favor of making a contribution.
9 • **Victor Ortega** stated he believed it was the City's responsibility to educate the
10 citizens of Minneola on water conservation and recommended making the
11 donation.
12 • **Kelly Price** was in favor of the contribution.
13 • **Sue Cordova** was in favor of the contribution.
14 • **Mayor Yeager** agreed with making the contribution.

15
16 **Rick Roderick** disagreed with sending funds to SJRWMD.

17
18 **MOTION by Sue Cordova, SECONDED by Pat Kelley to give St. John's River**
19 **Management District the \$2,500.00 they requested.**

20
21 **Pat Kelley** again expressed his opposition for giving funds to St. John's.

22
23 **Sue Cordova** reminded Council that if the City did not join in on the advertising with St.
24 John's the City would be responsible for advertising water conservation and by doing the
25 ads on our own would be very costly.

26
27 **Mayor Yeager** urged the Council to approve the funding.

28
29 **AYE:** Ortega, Yeager, Price, Cordova

30
31 **NAY:** Kelley

32
33 **MOTION PASSED: 4-1**

34
35 **Tab 6 Ordinance 2009-15 Utility Service Recovery Fee**

36
37 **Scott Gerken** read Ordinance 2009-15 by title only for the first time.

38
39 **Sam Oppelaar** explained the Ordinance would allow the City to recover service call
40 costs for public works calls by charging for service calls from residents when city crew
41 repair damage that is not the city's responsibility.

42
43 *Council comments:*

- 44 • **Pat Kelley** following clarification was in favor of the ordinance.
45 • **Victor Ortega** inquired if this would fix a problem and urged for more open
46 communication with the residents to ensure the citizens understand their
47 responsibilities concerning water leaks.

- 1 • **Mayor Yeager** was in favor of the Ordinance.
2 • **Kelly Price** stated she was in favor of the Ordinance.
3 • **Sue Cordova** asked how the billing for the service would work. *Laura*
4 *Zielonka explained it could be placed on the costumer's water bill. Sue Cordova*
5 agreed with recouping some of the costs and was in favor of the \$50.00 fee plus
6 cost of materials.

7
8 A general discussion pursued to clarify this charge was only for the “quick fix” not the
9 main service repair done by the city.

10
11 **Tab 7 Ordinance 2009-16 Minneola Success Zones**

12
13 **Sue Cordova** requested the entire package that came from the visioning session be
14 included in the Ordinance and offered her suggestions to be included in the updated
15 Ordinance.

16
17 A general discussion pursued with Council agreeing to table this Ordinance.

18
19 **MOTION by Sue Cordova, SECONDED by Kelly Price to table Ordinance 2009-16.**

20
21 **AYE:** Kelley, Ortega, Yeager, Price, Cordova

22
23 **NAY: None**

24
25 **MOTION PASSED: 5-0**

26
27 **Tab 8 Resolution 2009-09 Interlocal Service Agreement**

28
29 **Sam Oppelaar** explained the request from Montverde to approve this resolution to agree
30 to a joint meeting to discuss Interlocal service boundaries.

31
32 *Council comments:*

- 33 • **Pat Kelley** had no comments.
34 • **Victor Ortega** stated together we would go far.
35 • **Kelly Price** had no comments.
36 • **Sue Cordova** asked if this would affect the City's 180 Utility District.

37
38 **Scott Gerken** explained the intent of the Resolution was to formally RSVP to the
39 meeting. He further explained the reason Montverde had requested the meeting is for an
40 upcoming annexation into that City and it was an opportunity for them to understand our
41 180 district.

42
43 **MOTION by Sue Cordova, SECONDED by Pat Kelley to approve Resolution 2009-**
44 **09.**

45
46 **AYE:** Kelley, Ortega, Yeager, Price, Cordova

1 NAY: None

2
3 MOTION PASSED: 5-0

4
5 **FINAL COMMENTS**

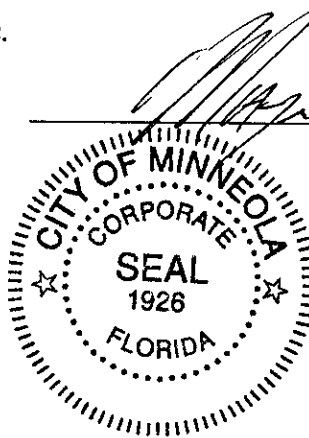
- 6 • **Pat Kelley** had no comments.
7 • **Victor Ortega** expressed appreciation for the Vision Session held on July 18th
8 and suggested having sessions quarterly.
9 • **Kelly Price** had no comments.
10 • **Sue Cordova** agreed that the visioning session had been excellent and suggested
11 having a session semi-annually and she hopes the City keeps moving forward.
12 • **Mayor Yeager** thanked staff for the visioning session and suggested that in the
13 future we not have a lengthy workshop prior to a Council meeting.
14

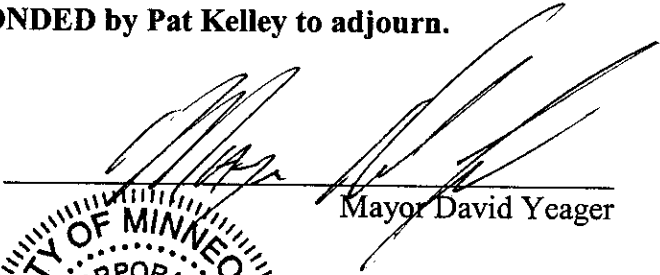
15 **MOTION by Victor Ortega, SECONDED by Pat Kelley to adjourn.**

16
17 *The meeting adjourned at 9:11 p.m.*

18
19
20
21 ATTEST

22 
23 Jan McDaniel, CMC




Mayor David Yeager



The City of Minneola

Samuel R. Oppelaar Jr.
City Manager

21 July 2009 - *Exhibit A*

MEMORANDUM FOR: City Council Members

SUBJECT: City Manager Report

Significant Events

- Criminal break-in and theft at the Waste Water Treatment Facility. Full report will be provided in the City Manager's package at Council Meeting.
- Hosted Mr. Ken Small, Florida League of Cities for an all-day municipal revenue workshop. Ken was able to identify many areas of the city's revenue structure that can be improved to help the city. He provided recommendations in the areas of taxation, utility fee structures, application of the municipal code to utility operations, along with several areas of the current code that need revisions. The staff will be preparing a package of legislation all related to revenue for the City Council's consideration.
- Congratulations to our quarterly award winners of the "Spirit of Minneola Award", Paula Carver and Jon Aponte!
- Congratulation to Jerry Rhoden for being selected for promotion to Fire Lieutenant!

Significant Meetings or Discussions

- Met with Matt O'Brien and Steve Berry from the NTC for final coordination on their plan to sponsor naming rights for the MAC. They confirmed that they will provide a letter to the City of Minneola offering \$10,000/year for five years to name the MAC, "Dr. James W. Ray Field at the Minneola Athletic Complex".
- Made initial telephone contact with Mr. Tom O'Mara, CEO of EarthWater Global. He is interested in the Minneola-WAVES concept and establishing a presence in this area. Mr. O'Mara agreed to visit with us in Minneola to discuss how EarthWater Global can support Minneola's future water demands and those of Lake County.
- Met with Mr. Ren Nitsche, proprietor of the new McDonalds to welcome him and his business to Minneola.

"Excellence... Delivered"

- Chaired the MPO Technical Advisory Committee. Municipalities will be coordinating with the MPO staff over the next two weeks to apply prioritization criteria to road projects to be included in the FY11-14 approved projects list. Specifically, Minneola will look at the Hancock Road Extension and Grassy Lake Road connector projects.
- Met with John Flowers (P&Z Member) representing the Moonlight Players. He is interested in obtaining support from the City of Minneola to lease a piece of B-1 property from the city for \$1 to build a new theater. I discussed the status of city-owned land and pointed out some possible commercial sites along US27 that are privately held. John is planning to address Council during the meeting to introduce the idea.
- Attended the Water Alliance of Lake County, Utility Working Group Meeting. Initiated discussion on the WALC focusing on an action item for the governing board concerning the development of a ground water model for all of Lake County that all the municipalities could use in support of the CUP applications. The UWG will bring this and several other initiatives to the governing board. *I was also appointed as the Vice Chair of the Water Alliance of Lake County, Utility Working Group.*

Actions Taken

- Submitted FEMA Grant application for funding (approx \$2Million) for a new Fire Station to be sited on the South side of the City Hall Property. Thanks to Michelle Zurita and Chief Dobrzykowski for getting this done with a short suspense. (Notional site plan and facility depiction attached)
- Signed a letter of temporary authorization to Mr. Mike Langley, owner of the property on US27 where the Eagles facility is located. Provided him with 60 days of temporary operations by which time he must either apply for re-zoning and a special exception use from the City of Minneola, or otherwise cease the trucking operations currently on site. We will closely monitor compliance with the terms of the temporary authorization to minimize impacts on the neighboring residents.
- Approved contribution of \$584 to LifeStream Critical Children's Care Program of Lake County. Minneola contributed to this organization last year as well. Funded from the Executive Department.

Items for Council Consideration & Information

- Request approval for personnel action: Staff requests approval to hire Gia Lucas, who is a former city employee laid off in 2008, as a part time payroll assistant. Gia is an exceptional person and we'd be happy to have her back. Staff will convert the existing "Contract & Grants" position from full time to a part time finance assistant to save the city money in the personnel line item. This part time position will be included in the FY10 Budget as appropriate. Additional information included in the Staff Operations Report page.

"Excellence... Delivered"

- **Reminder:** Please provide any comments or feedback by COB 24 Jul 09, on the proposed road alignment provided by Lake County for CR-561A. Information provided on 7 Jul 09.

Pending and Planned Actions

- **Reminder:** Water & Consumptive Use Permit Workshop: 21 July 2009 @5:30 PM. Hosted by SMW Geosciences, Inc.

Fire Department:

- The 800Mhz radio system went into service this week and the department reports it to 110% better than the old system. The Fire Department commends Lake County for implementing and paying for the new system.



**City Manager's Office
Major City Initiatives & Projects**

KEY	
Complete or "On-Track"	■
Actions in Progress	■
Planned (Pending approval or funding)	■
Concept Stage	■

Current as of: 21 July 09

Project Title	Current Status	
Traffic Camera System	RFP is ready for advertising	
Building Inspections RFP	RFP is ready for advertising	
Minneola Decade-2010 New Comprehensive Plan and EAR	This will be an 18 month process that will include meeting our obligations to conduct the Evaluation, Analysis, and Report (EAR), and in parallel develop a new comp plan.	
Water Conservation Plan	This effort will produce a singular document for the City of Minneola that will meet CUP permitting requirements, while capturing various non-sequitur water conservation documents and sources.	
Potable Water Solution for WWTF & Reclaimed System	WWTF is now hooked up and operational on the site well. Progress is being made on installing the hydrant on the reclaimed system and bringing the reclaimed system on line. Additional permitting and regulatory actions are in progress to enable the reclaimed water to be sold.	
Minneola-WAVES	Sent letter to EarthWater Global inviting them to visit Minneola to discuss future water supplies and Minneola-WAVES opportunities	
Niagara Effluent Project	This project is on hold awaiting action from Niagara. Believe Niagara's next step is pending final adjudication of their lawsuit with Groveland and SJRWMD.	
New Minneola Post Office	Concept Stage.	
Main Avenue Redevelopment	New techniques in storm water management are now available (Bio-Retention) that can support this project without the need for in-ground drainage and treatment. Project will be passed to Mark Jacobson for continued work and concept development. This project also has a capital funding line in the FY10 Proposed Budget.	
New Web Site Development	Staff directors have provided content requirements to IT. IT is making progress on the initial build. We have contacted Lake County IT through the County Administrator, who will be providing technical assistance.	
US 27 Utility Extension	Entering bid process.	
New Public Works Facility	First step: Site selection.	
New Fire Rescue Station	Concept Stage	

Most Respectfully Submitted,

Sam

SAMUEL R. OPPELAAR JR.
City Manager

"Excellence... Delivered"



The City of Minneola

Samuel R. Oppelaar Jr.
City Manager

15 July 2009

MEMORANDUM FOR: City Council

SUBJECT: Report of Waste Water Plant Break-In, 13 Jul 09

Overview of Incident: Over the weekend of 12-13 Jul 09, person or persons cut through the WWTF fence bordering the Turnpike and gained access to the WWTF grounds.

- The Public Works Director's city vehicle was stolen. This vehicle was left unlocked with a full set of keys to the city inside it.
- The Public Works Superintendent's vehicle was accessed, a set of keys taken from this vehicle, and tools/equipment were taken from the vehicle interior and cargo areas.

The LCSO was notified of the incident and arrived on scene to conduct the investigation. Mayor Yeager and City Manager arrived on scene @ 0825. The City Manager directed the PW crews to immediately inspect all critical infrastructures, starting with the city's water supply facilities to determine if any had been compromised. There was no indication upon inspection that any city water or waste water system had been accessed or in any way tampered with. In addition, the PW department was instructed to maintain physical presence at facilities until they could be secured. All water plants and lift stations were fitted with temporary chains/locks within 2 hours, with the last organic lock changes being completed by 2200 hours on 13 July 09. City Hall, the Library, Public Works Facilities, and Fire Department all had their locks changed. The public works crews repaired the breach in the fence. Ramon Flores was directed to take charge of the re-keying of the city.

Total Cost of Incident:

- | | |
|---|--------------------|
| • <u>Cost to Re-Key City Facilities:</u> | \$3471.88 |
| • <u>Cost of Lost Vehicle:</u> | \$21,215.00 |
| • <u>Cost of Lost Tools & Equipment:</u> | \$1450.00 |
| • <u>Total:</u> | \$26136.88 |
| • <u>Recoverable From Insurance:</u> (Approximate) | \$17,000.00 |
| • <u>Net Material Loss:</u> | \$9136.88 |

"Excellence... Delivered"

Actions to Secure the City during re-keying: All city staff members were advised of the situation and instructed to maintain physical security of their areas until the locks had been re-keyed. PW crews were instructed immediately install temporary locks and to patrol hourly the critical facilities until the primary locks were re-keyed.

New Policies: Pending completion of the LCSO investigation. Existing vehicle use and security policy already covers the securing of vehicles and equipment. (City Manager Policy Letter dated 7 May 2008)

Disciplinary Actions: Mark Odell, Letter of Reprimand, 14 Jul 09
Fred Miller, Letter of Counseling, 14 Jul 09

Attachments: LCSO Report



SAMUEL R. OPPELAAR JR.
City Manager

OFFENSE INCIDENT REPORT -- LAKE COUNTY SHERIFFS OFFICE

COVER SHEET

[INCIDENT TIMES]

Reported Date	Reported Time	Unit	Disp	Arvd	Clear
07/13/2009	0811	1654	08:14	08:14	11:39

Incident Date/Time: Jul 11, 2009 0848 -TO- Jul 13, 2009 0814

[INCIDENT LOCATION]

Street	City	Zipcode	Zone
18340 SCRUB TREE LN	MINNEOLA	34755	M

[VICTIM INFORMATION]

Victim Name:	City	Zipcode
CITY OF MINNEOLA	MINNEOLA FL	34755

[OFFENSES]

Off#	DO	Offense Description	AT/CO	Statute#	UCR#
01	1	TRESPASSING: PROPERTY NOT STRUCTURE OR C	C	810.09 2a	5707
02	1	BURGL: OF CONVEYANCE UNARMED WO PERS INS	C	810.02 4	2299
03	1	LARC: GRAND THEFT	C	812.014 2c3	2399
04	1	VEH THEFT: GRAND 3RD DEGREE	C	812.014 2c6	2404
05					
06					
07					

[UCR INFORMATION]

Location Type	#Victims	#Offenders	#Prem_Ent	#Veh_Stolen	Weapon_Type
XXXXXXXXXX	XXX	XXX	XXX	XXX	XXX

Adult Arrests: 0 Juvenile Arrests: 0

[SYNOPSIS]

[REPORT ATTACHMENTS]

<input type="checkbox"/> AFFIDAVITS	<input type="checkbox"/> BAKER ACT TRANSPORT	<input type="checkbox"/> BOOKING WORKSHEET
<input type="checkbox"/> CONSENT TO SEARCH	<input type="checkbox"/> DOMESTIC VIOLENCE WORKSHEET	<input type="checkbox"/> INTAKE CHECKLIST
<input type="checkbox"/> INTAKE WITNESS	<input type="checkbox"/> INTENT TO PROSECUTE	<input type="checkbox"/> JCR
<input type="checkbox"/> NO INTENT	<input type="checkbox"/> PROPERTY RECEIPT	<input type="checkbox"/> SAO
<input type="checkbox"/> VEHICLE IMPOUNDED	<input type="checkbox"/> VEHICLE STOLEN	<input type="checkbox"/> VICTIMS RIGHTS
<input type="checkbox"/> VICTIMS WITNESS		

OTHER

EXEMPT FROM PUBLIC RECORD

[APPROVAL]

Reporting Deputy

Date of Report

(1654) HANKS, D.
Approving Deputy
(90) LINK, G.

Jul, 13 2009
Date of Approval
2009-07-13 15:06:00

Printed: 07/13/2009 15:10

Agency Ori: FL0350000

Report: 09116212

OFFENSE INCIDENT REPORT -- LAKE COUNTY SHERIFFS OFFICE

REPORT NARRATIVE

Evidence:

TURNED OVER TO CSI

Crime Scene:

TURNED OVER TO CSI

Attachments:

SIX AFFIDAVITS, INTENT TO PROSECUTE, VICTIM'S RIGHTS RECEIPT,
TWO CRIME SCENE LOGS

Canvass Area:

N/A

Narrative:

ON 07/13/09 AT 0814 HOURS, I RESPONDED TO THE ABOVE LOCATION IN REFERENCE TO A BURGLARY TO A BUSINESS.

UPON ARRIVAL, I MADE CONTACT WITH THE COMPLAINANT, MARK O'DELL, WHO STATED THAT ON TODAY'S DATE, IN THE MORNING HOURS, HE ARRIVED AT THE WATER TREATMENT PLANT AND WAS ADVISED BY OTHER FIVE, FRED MILLER, AT 0800 HOURS, THAT HIS WORK VEHICLE HAD BEEN BROKEN INTO AND TOOLS WERE MISSING. THE COMPLAINANT THEN NOTICED THAT THE LISTED STOLEN VEHICLE, HIS COMPANY VEHICLE, WAS MISSING FROM IN FRONT OF THE BUILDING. THE COMPLAINANT STATED THAT HE WAS THE LAST PERSON TO DRIVE THE VEHICLE ON 07/10/09 AND HAD LEFT IT PARKED IN FRONT OF THE TWO ROLL UP DOORS IN FRONT OF THE WATER TREATMENT PLANT. THE COMPLAINANT STATED HE HAD LEFT THE KEYS TO THE VEHICLE IN THE FRONT SEAT WHEN HE GOT OUT BECAUSE HE WAS RUNNING LATE FOR A DOCTOR'S APPOINTMENT. THE COMPLAINANT ALSO STATED THAT HE LEFT HIS PERSONAL KEYS IN THE TRUCK AND RETURNED ON 07/11/09 AT APPROXIMATELY 0930 HOURS TO GET HIS KEYS AND STATED THE LISTED STOLEN VEHICLE WAS STILL PRESENT ON THE PROPERTY.

THE COMPLAINANT STATED THAT THREE CITY TOOL BAGS WERE REMOVED. ONE FROM EACH LISTED VEHICLE, CONTAINING APPROXIMATELY FIVE HUNDRED DOLLARS (\$500.00) WORTH OF TOOLS AND THAT KEYS BELONGING TO EVERY CITY BUILDING IN MINNEOLA WERE ALSO TAKEN.

I ASKED THE COMPLAINANT IF HE COULD PROVIDE ME WITH ALL THE NAMES OF EVERYONE WHO HAD ANY CONTACT WITH THE BUSINESS TO ESTABLISH A TIME LINE. THEREFORE, I MADE CONTACT WITH OTHERS ONE THROUGH FIVE WHO PROVIDED STATEMENTS TO ME.

I MADE CONTACT WITH OTHER ONE, BRIAN HEATH, WHO PROVIDED ME A SWORN STATEMENT WHO STATED ON 07/11/09 HE ARRIVED AT THE INCIDENT LOCATION FROM THE HOURS OF 0250 TO 0848 AND EVERYTHING APPEARED TO BE NORMAL AT THE PLANT.

I THEN MADE CONTACT WITH OTHER TWO, NICK POLAND, WHO STATED THAT ON 07/12/09 AT APPROXIMATELY 0747 HOURS, HE PARKED HIS PERSONAL VEHICLE WHERE THE LISTED STOLEN VEHICLE HAD BEEN PARKED. HE CLOCKED IN FOR WORK AND WENT ABOUT HIS USUAL ACTIVITIES. THE COMPLAINANT STATED TO OTHER TWO WHERE HE HAD PARKED HIS VEHICLE AND OTHER TWO STATED THAT HIS WHERE HE PARKED HIS VEHICLE WHEN HE ARRIVED FOR WORK. OTHER TWO CONTINUED STATING WHEN HE ARRIVED TO WORK ON

TODAYS DATE AT 0800 HOURS HE WAS TOLD BY OTHER FIVE THAT HIS TRUCK HAD BEEN RUMMAGED THROUGH. HE LOOKED IN HIS WORK TRUCK AND NOTICED THAT SEVERAL THINGS FROM HIS TRUCK WERE MISSING AND ITEMS WERE TOSSED ON THE FLOOR. OTHER TWO STATED THAT THERE WERE NO PERSONAL ITEMS OF HIS IN THE VEHICLE.

[APPROVAL]

Reporting Deputy
(1654) HANKS, D.
Approving Deputy
(90) LINK, G.

Date of Report
Jul, 13 2009
Date of Approval
2009-07-13 15:06:00

Printed: 07/13/2009 15:10

Agency Ori: FL0350000

Report: 09116212

OFFENSE INCIDENT REPORT -- LAKE COUNTY SHERIFFS OFFICE

CONTACT WAS MADE WITH OTHER THREE, JEROME SZELAK, WHO STATED HE ARRIVED AT THE INCIDENT LOCATION ON 07/12/09 AT APPROXIMATELY 1500 HOURS AND WAS DISPATCHED AWAY FROM THE INCIDENT LOCATION AT APPROXIMATELY 1600 HOURS. OTHER THREE STATED THAT HE ENTERED THE BUILDING THROUGH THE FRONT DOOR WHICH WAS UNLOCKED BUT DID NOT NOTICE ANYTHING WAS MISSING.

CONTACT WAS MADE WITH OTHER FOUR, FRANK MORRIS, REFERENCE HIM BEING THE FIRST ONE AT THE INCIDENT LOCATION ON TODAYS DATE AT APPROXIMATELY 0615 HOURS IN WHICH HE STATED THAT HE HAD NOT NOTICED ANYTHING OUT OF THE ORDINARY.

OTHER FIVE, FRED MILLER, COMPLETED A STATEMENT REFERENCE HIS CITY VEHICLE HAD BEEN BROKEN INTO. HE STATED ON TODAYS DATE AT APPROXIMATELY 0800 HOURS, HE WENT TO HIS TRUCK TO LEAVE, WHICH WAS PARKED IN THE PARKING LOT AND FOUND ITEMS THROWN AROUND IN THE INTERIOR OF THE TRUCK. UPON ENTERING THE TOOL BOX, LOCATED IN THE BED OF THE TRUCK, HE OBSERVED HIS TOOL BAG MISSING. HE STATED THAT HE USUALLY KEEPS THE TRUCK LOCKED, BUT WAS UNSURE IF THE TRUCK WAS LOCKED REFERENCE HE USES A KEY-LESS ENTRY REMOTE. OTHER FIVE STATED THAT HE ADVISED OTHER WORKERS ON SCENE TO CHECK THEIR VEHICLES TO SEE IF THEY HAD BEEN BROKEN INTO.

THE COMPLAINANT STATED THAT HE DID NOT GIVE ANYBODY PERMISSION TO ENTER INTO THE GATED AREA OF THE WATER TREATMENT PLANT AND REMOVE THE VEHICLE AND THE ITEMS THAT WERE TAKEN OUT OF THE VEHICLES ON LOCATION. ALL SUBJECTS INVOLVED PROVIDED SWORN AFFIDAVITS IN WHICH THE COMPLAINANT PROVIDED AN INTENT TO PROSECUTE ON BEHALF OF THE CITY AND WAS ISSUED A VICTIM'S RIGHTS PAMPHLET. TWO CRIME SCENE

LOG SHEETS WERE FILLED OUT REFERENCE SUBJECTS HAD ENTERED THE CRIME SCENE BEFORE MY ARRIVAL.

THE CRIME SCENE WAS TURNED OVER TO CSI. DETECTIVE CONNELLY RESPONDED TO THE SCENE TO HELP GATHER ADDITIONAL INFORMATION. LAKE COUNTY SHERIFF'S OFFICE VEHICLE ONE WAS CONTACTED TO BOLO THE AREA TO SEE IF THEY COULD LOCATE THE LISTED STOLEN VEHICLE, WITH NEGATIVE RESULTS.

D/S BEEBE (1667) CANVASSED THE FENCE LINE TO SEE HOW THEY HAD MADE ENTRY INTO THE PLANT, REFERENCE THE FRONT GATE NEEDS EITHER A CODE OR A REMOTE ENTRY DEVICE. SHE OBSERVED THAT THE FENCE LEADING TO THE FLORIDA TURNPIKE WAS CUT BETWEEN CR 561A BRIDGE AND FLORIDA TURNPIKE MILE MARKER 280.4. I CANVASSED THE AREA FOR ADDITIONAL INFORMATION PERTAINING TO THE INCIDENT WITH NEGATIVE RESULTS.

THE LISTED VEHICLE WAS ENTERED INTO FCIC/NCIC (NIC #V232871035). THE STOLEN TOOLS COULD NOT BE ENTERED INTO FCIC/NCIC REFERENCE NO IDENTIFYING NUMBERS.

NO FURTHER INFORMATION.

[APPROVAL]

Reporting Deputy (1654) HANKS, D.	Date of Report Jul, 13 2009
Approving Deputy (90) LINK, G.	Date of Approval 2009-07-13 15:06:00

Printed: 07/13/2009 15:10

Agency Ori: FL0350000

Report: 09116212

OFFENSE INCIDENT REPORT -- LAKE COUNTY SHERIFFS OFFICE

INVOLVED PERSONS LIST

----- (VI - 1) -----

Name: CITY OF MINNEOLA,

DOB:

Age:

AKA:

Related Crimes:

Contact Information-----

Address: 800 US HWY 27 MINNEOLA FL 34755

Mailing Address:

Home Phone: 352-536-4485 Alt Phone:

Personal Information-----

Race: Sex: Ethnicity: Height: Weight:

Build: Complexion: Eye Color: Hair Color:

Scars/Marks/Tatoos:

Clothing/Description:

SSN:

License: State: EXP: CLASS:

Birthplace - City: State/Country: Citizen:

Comments:

Employer Information-----

Employer:

Address: Appt:

Work Phone:

----- (CO - 1) -----

Name: O'DELL, MARK

DOB: 12/26/1960 Age: 48

AKA:

Related Crimes:

Contact Information-----

Address: 800 US HWY 27 MINNEOLA FL 34755

Mailing Address:

Home Phone: 352-536-4485 Alt Phone:

Personal Information-----

Race: W Sex: M Ethnicity: Height: Weight:

Build: Complexion: Eye Color: Hair Color:

Scars/Marks/Tatoos:

Clothing/Description:
SSN:
License: State: EXP: CLASS:
Birthplace - City: State/Country: Citizen:
Comments:

Employer Information-----

Employer:
Address: Appt:
Work Phone:

[APPROVAL]

Reporting Deputy Date of Report
(1654) HANKS, D. Jul, 13 2009
Approving Deputy Date of Approval
(90) LINK, G. 2009-07-13 15:06:00

Printed: 07/13/2009 15:10

Agency Ori: FL0350000

Report: 09116212

OFFENSE INCIDENT REPORT -- LAKE COUNTY SHERIFFS OFFICE

----- (OT - 1) -----

Name: HEATH, BRIAN DOB: 04/02/1963 Age: 46

AKA:

Related Crimes:

Contact Information-----

Address: 800 US HWY MINNEOLA FL 34755

Mailing Address:

Home Phone:

Alt Phone:

Personal Information-----

Race: W Sex: M Ethnicity: Height: Weight:

Build: Complexion: Eye Color: Hair Color:

Scars/Marks/Tatoos:

Clothing/Description:

SSN:

License: State: EXP: CLASS:

Birthplace - City: State/Country: Citizen:

Comments:

Employer Information-----

Employer:

Address: Appt:

Work Phone:

----- (OT - 2) -----

Name: POLAND, NICK DOB: 07/13/1973 Age: 36

AKA:

Related Crimes:

Contact Information-----

Address: 800 US HWY 27 MINNEOLA FL 34755

Mailing Address:

Home Phone:

Alt Phone:

Personal Information-----

Race: W Sex: M Ethnicity: Height: Weight:
Build: Complexion: Eye Color: Hair Color:
Scars/Marks/Tatoos:
Clothing/Description:
SSN:
License: State: EXP: CLASS:
Birthplace - City: State/Country: Citizen:
Comments:

Employer Information-----
Employer:
Address: Appt:
Work Phone:

[APPROVAL]

Reporting Deputy (1654) HANKS, D.	Date of Report Jul, 13 2009
Approving Deputy (90) LINK, G.	Date of Approval 2009-07-13 15:06:00

Printed: 07/13/2009 15:10 Agency Ori: FL0350000 Report: 09116212

OFFENSE INCIDENT REPORT -- LAKE COUNTY SHERIFFS OFFICE

----- (OT - 3) -----

Name: SZELAK, JEROME DOB: 01/03/1947 Age: 62

AKA:

Related Crimes:

Contact Information-----

Address: 800 US HWY 27 MINNEOLA FL 34755

Mailing Address:

Home Phone:

Alt Phone:

Personal Information-----

Race: W Sex: M Ethnicity: Height: Weight:
Build: Complexion: Eye Color: Hair Color:

Scars/Marks/Tatoos:

Clothing/Description:

SSN:

License: State: EXP: CLASS:

Birthplace - City: State/Country: Citizen:

Comments:

Employer Information-----

Employer:

Address: Appt:

Work Phone:

----- (OT - 4) -----

Name: MORRIS, FRANK

AKA:

DOB: 07/18/1964 Age: 45

Related Crimes:
 Contact Information-----
 Address: 800 US HWY 27 MINNEOLA FL 34755
 Mailing Address:
 Home Phone: Alt Phone:
 Personal Information-----
 Race: W Sex: M Ethnicity: Height: Weight:
 Build: Complexion: Eye Color: Hair Color:
 Scars/Marks/Tatoos:
 Clothing/Description:
 SSN:
 License: State: EXP: CLASS:
 Birthplace - City: State/Country: Citizen:
 Comments:
 Employer Information-----
 Employer:
 Address: Appt:
 Work Phone:

[APPROVAL]

Reporting Deputy (1654) HANKS, D.	Date of Report Jul, 13 2009
Approving Deputy (90) LINK, G.	Date of Approval 2009-07-13 15:06:00

Printed: 07/13/2009 15:10 Agency Ori: FL0350000 Report: 09116212

OFFENSE INCIDENT REPORT -- LAKE COUNTY SHERIFFS OFFICE

----- (OT - 5) -----
 Name: MILLER, FRED DOB: 02/10/1969 Age: 40
 AKA:
 Related Crimes:
 Contact Information-----
 Address: 800 US HWY 27 MINNEOLA FL 34755
 Mailing Address:
 Home Phone: Alt Phone:
 Personal Information-----
 Race: B Sex: M Ethnicity: Height: Weight:
 Build: Complexion: Eye Color: Hair Color:
 Scars/Marks/Tatoos:
 Clothing/Description:
 SSN:
 License: State: EXP: CLASS:
 Birthplace - City: State/Country: Citizen:
 Comments:
 Employer Information-----
 Employer:

Address: Appt:
Work Phone:

[APPROVAL]

Reporting Deputy
(1654) HANKS, D.
Approving Deputy
(90) LINK, G.

Date of Report
Jul, 13 2009
Date of Approval
2009-07-13 15:06:00

Printed: 07/13/2009 15:10

Agency Ori: FL0350000

Report: 09116212

OFFENSE INCIDENT REPORT -- LAKE COUNTY SHERIFFS OFFICE

INVOLVED VEHICLE LIST

Vehicle Type/#: MV/1
Yr: 01
Color: WHT
Reg#/State: 084712/FL
Value when Stolen:
Recovery Date:
Towed by:
Claim Check #:
Vehicle Type/#: MV/2
Yr: 99
Color: WHT

Make/Model: FORD/PICKUP
Body Style:
VIN: 1FTRW07W21KA29540
Value when Recovered:
Reason:
Claimed? [X] UCR:
Make/Model: FORD/PICKUP
Body Style:

Reg#/State: 131880/FL
Value when Stolen:
Recovery Date:
Towed by:
Claim Check #:
Vehicle Type/#: ST/3
Yr: 07
Color: WHT
Reg#/State: XA7352/FL
Value when Stolen: 25000
Recovery Date:
Towed by:
Claim Check #:

VIN: 1FTRF18W1XNB60891
Value when Recovered:
Reason:
Claimed? [X] UCR:
Make/Model: FORD/F150
Body Style:
VIN: 1FTPX14V77FB64083
Value when Recovered:
Reason:
Claimed? [X] UCR:

[APPROVAL]

Reporting Deputy
(1654) HANKS, D.
Approving Deputy
(90) LINK, G.

Date of Report
Jul, 13 2009
Date of Approval
2009-07-13 15:06:00

Printed: 07/13/2009 15:10

Agency Ori: FL0350000

Report: 09116212

OFFENSE INCIDENT REPORT -- LAKE COUNTY SHERIFFS OFFICE

INVOLVED PROPERTY LIST

RecType: ST PropType: A
Desc: TRUCK - 2007
Desc: WHITE IN COLOR
Make/Model: FORD /F150
Value: 25000

Name:
Associated with Victim#:
Recovery Date/Value: /

UCR:

Serial/VIN: 1FTPX14V77FB64083

Rectype: ST PropType: E

Name:

Desc: TOOL BAGS (3)

Desc: \$500 EACH

Make/Model: /

Value: 1500

UCR:

Associated with Victim#:

Recovery Date/Value: /

Serial/VIN:

Rectype: ST PropType: A

Name:

Desc: KEYS - CITY

Desc: UNKNOWN

Make/Model: /

Value:

UCR:

Associated with Victim#:

Recovery Date/Value: /

Serial/VIN:

[APPROVAL]

Reporting Deputy
(1654) HANKS, D.

Approving Deputy
(90) LINK, G.

Date of Report

Jul, 13 2009

Date of Approval

2009-07-13 15:06:00



July 17, 2009

Staff Operations Status Report

Finance

- Hosted Mr. Ken Small on July 9, 2009 for a City-wide revenue review for the state shared revenues and taxes. This was definitely a worthwhile all-day revenue workshop. Mr. Small has helped us find money that we otherwise would have never known about. We are going to try to go after the low hanging fruit and work out way to the tougher revenue options.
- The Management Negotiations Team has set up a meeting with the Union for Friday July 17, 2009 at 9am to start negotiations on the proposed agreement. We have designated Ms. Paula Carver, Manager of Human Resources to be our Chief Negotiator since I will be out on maternity leave in 10 weeks. She would have been the one appointed in charge while I was out so I thought it was in the best interest for her to start the negotiations.
- Filed claims with our FMIT insurance carrier Florida League of Cities for the break-in at the Waste Water Treatment Facility that occurred on Sunday July 12, 2009. The cost of the truck that was stolen was \$21,215; the cost of the tools and equipment that were stolen was \$1,450; the cost to get the locks changed in the whole City came to \$3,472. The insurance adjuster is still working on his report and will get back with us shortly on what they will reimburse the City for.
- We need Council's consent to fill out the Budget Hearing Dates on the DR 420 form to turn into the Property Appraisers Office by the due date of July 31, 2009.
- The Department of Revenue has updated the projected state shared revenues for FY09-10 year. We ran the 3rd quarter actuals and are ready to update the proposed FY10 Budget with the new data from the PA, DOR and 3Q actuals.
- Attended a meeting with Sam Oppelaar, Chief Dobrzykowski and Mr. Newton to go over questions from Mr. Newton.
- Spent quite a bit of time researching the SRF payment requirements and came to a final concurrence with the legal council's concurrence that we are indeed operating within the bounds and parameters of the signed contract with FDEP and within our ordinances with the City.
- Attended the FY10 Budget Workshop on Tuesday July 14, 2009. We have a lot of action items resulting from the Budget Workshop but bottom line it was an excellent meeting and we will work hard to get all of Council's direction and guidance into the new version of the FY10 Budget.

- Working on drafting the Ordinance to update the Council compensation in preparation for next year's budget request.
- Working on assisting the City Manager to coordinate the revenue package that we were able to derive out of our Revenue Workshop with Ken Small on Thursday July 9, 2009.
- Had to make a transfer in the amount of \$545,230 to make up for the General Fund funding the payroll for the Utility Fund and Storm Water departments for Fiscal Years 2007 and 2008. When I started working here, the bank statements had not been done for several years. I started with trying to reconcile the bank statements from FY2007 forward. By the time that I had finished and was caught up this January, one of the discoveries that I had made was that the Payroll account was never set up correctly, the GF bank account was paying for the UF and SW payroll for FY07 to current. The G/L was coding the transactions correctly, however the bank statements were not correct. I consulted with our City auditor about the discovery and we agreed that my findings were correct and that once she was finished with the FY08 audit and concurred with the numbers that I had calculated I would make a transfer to correct the bank statements. She has her draft audit complete, we agree with the numbers and are ready to make the transfer. We will be making another large transfer of cash in the amount of approximately \$400K after I have completed the June bank reconciliation to catch up the FY09 then there will be a recurring transfer every month until our new system is online January 1, 2010. I have already spoken with our attorney to keep him abreast of the situation.
- A second letter was sent by our legal council to Mr. Harb for the delinquent payments, still no response from their company.
- We have received the payment of \$30K due from Hills of Minneola invoice that was due on July 1, 2009 in accordance with their contract with the City.
- We are in the process of implementing our new software with Edmunds and Associates. We are working with their team on the data load to the new software. They will be on-site to train the City staff in mid to late August.
- Finished the questions from the Auditor on the FY08 audit, we are waiting for the preliminary financial statements for review. They are to be finished by July 31st.
- Michelle Zurita has been cross-trained to help alleviate the payroll functions on Wednesday mornings. I would like to request to have a part-time employee for Pay Roll / Accounts Payable Clerk for our department. We are a department of two, I am the one that audits the G/L and I do the month end Bank Reconciliations therefore, I should not be also cutting checks, posting to the G/L or running cash to the bank. We need separation of duties and right now Charlotte is the only one that can perform these tasks to keep the separation in compliance with our City Protocols. She is running behind on her other tasks and is still putting in 10 hour days and coming in on weekends.

Utility Billing

- Fund Balance was down for half a day on Friday July 10, 2009 which lost half a day of productivity for UB and IT until it came back up.
- Stressful at times due to only one Utility Billing Clerk, who, is on FMLA. In her absence, we have to do a lot of scheduling and juggling between the Finance

Department and the UB department to have coverage up front and still take care of all other UB functions.

- UB business as usual.

Grants / Contracts

- Working with Recreation department to close out the first of the three FRDAP grants. The documents are ready, we are waiting on the final as-builts of the complete fields before we submit for the reimbursement.
- The RFP for the Red Light Cameras is ready, we will be putting a legal add in the paper shortly to start the process.
- Researching more grant opportunities for the City.
- Michelle Zurita worked with the Fire Chief to write a Grant for a new Fire Station, it was sent out on Friday July 10, 2009.
- The RFP for Building Inspections Services is ready, we are waiting on legal council for direction of legal ad size and time requirements.

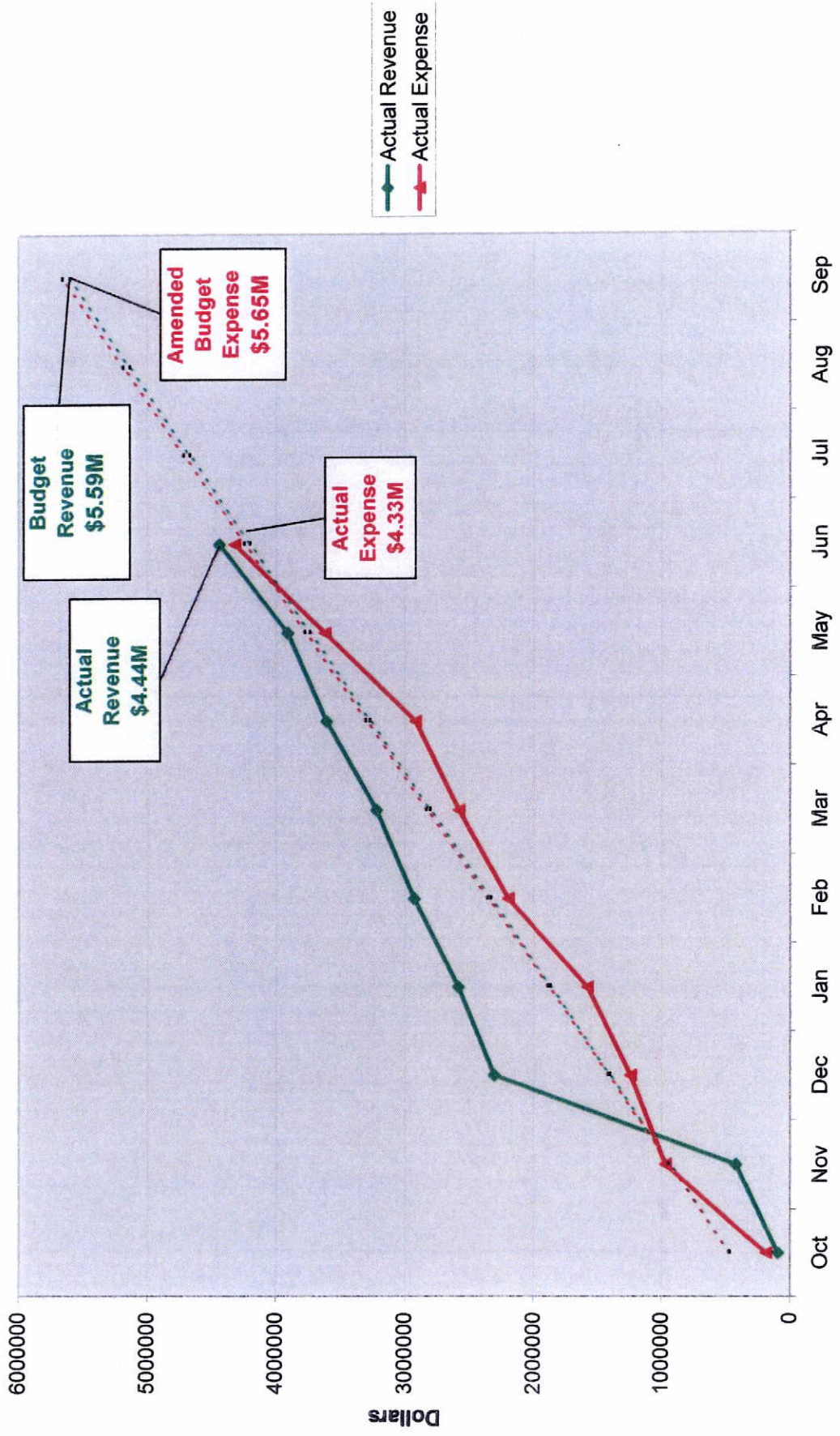
IT

- The Fire Suppression System company came to City Hall to review the room and equipment and are working with the IT department on sealing the room to test. The whole system should be up and ready within two weeks.
- Working on alternative off-site storage. There is an extra server in-house that needs to be cleaned up, once complete, it will be stored at the fire station as our back-up offsite storage. We would prefer to have the offsite storage at the waste water treatment plant, however the reception there prohibits a fast clear transfer of data.
- Working with Edmunds and Associates on the conversion files from Fund Balance to the new software. While that is going on, E&A is converting all of our data on their end, they will be installing the hardware to our server to implement the software and we will start our introductory training toward the end of August.
- Working on the redesign of the City's website – in the process of working with Lake County's IT department from some collaborative support.

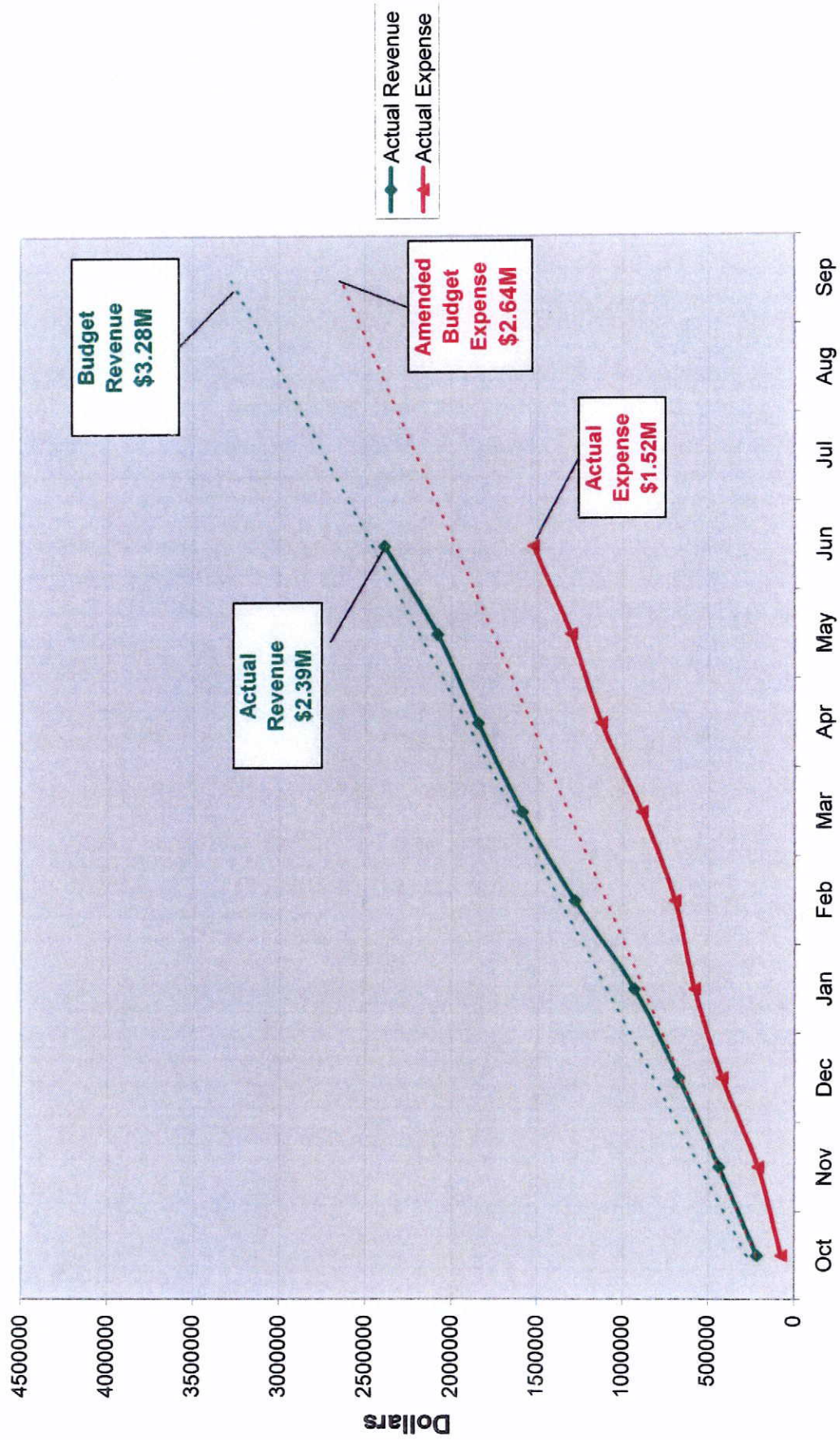
Human Resources

- Working with Chief on the interview process for the Lieutenant position, we held the interviews on Thursday July 16, 2009.
- Working with insurance quotes from different companies for the next fiscal year.
- We have received over 150 resumes for the Contracts/Grants Administrator, we have decided to put a posting on the website in the HR section stating that the position has been frozen until further notice. Working with Finance Director on trying to get approval to hire a previously laid off employee to fill a part-time P/R A/P Clerk new position in the Finance Department to replace the Contracts/Grants full-time position currently budgeted for.
- The Workforce interns are working out great! Mark Odell has 4 interns working in the field in Public Works as an extra set of hands for a cornucopia of duties such as helping with storm water, sidewalks, potholes, cutting grass, etc. The City Hall has an admin intern who is a huge help to all the executive staff with filing, copying, and answering phones.

**General Fund - Budget to Actual Revenue & Expenses
FY 2009**



Utility Fund - Budget to Actual Revenue & Expenses FY 2009



City of Minneola
Departmental Expenditures
June FY 2009
General Fund
TOTAL

Month to Date			Total Year			
Amended Budget	Actual	B/(W)		Amended Budget	Actual	B/(W)
2,133	2,400	-267	PERSONNEL EXPENSES	25,600	18,400	7,200
362,595	362,595	1	555110 Council Compensation	1,450,378	1,450,378	0
131,515	117,968	13,546	555112 Lake Cty Law Enforcement Cont	1,578,179	1,092,371	485,808
3,275	2,890	385	555120 Salary	39,298	17,165	22,133
9,555	6,493	3,062	555122 Salary - Code Enforcement	114,656	89,514	25,142
350	350	0	555123 Overtime Salary	4,200	2,450	1,750
100	0	100	555125 Planning & Zoning Compensation	1,200	-662	1,862
833	0	833	555151 Salary Wages State Incentive	10,000	5,078	4,922
10,133	9,616	517	555132 CM Discretionary Incentive	121,593	83,600	37,993
1,227	0	1,227	555210 Payroll Taxes - FICA	14,728	14,319	409
19,262	985	18,277	555220 Unemployment Compensation	231,147	137,252	93,895
108	0	108	555230 Health Insurance	1,300	25	1,275
1,042	40	1,002	555231 Flexible Spending	12,500	5,080	7,420
3,879	11,569	-7,690	555232 Employee Medical Exams	46,550	34,707	11,843
18,824	3,413	13,411	555240 Workers' Compensation	201,868	147,200	54,668
562,832	518,318	44,514	555250 Pension	3,863,217	3,066,877	796,340
			PERSONNEL SVS			
			OPERATING EXPENSES			
417	1,068	-651	555300 Operating Expenses	5,000	3,327	1,674
3,750	1,090	2,660	555302 Special Events	45,000	42,795	2,205
13,872	17,570	-3,698	555310 Legal Fees	166,459	131,189	35,270
1,042	0	1,042	555320 Accounting and Audit	12,500	0	12,500
-6,609	0	-6,609	555330 Engineer Expenses	-79,307	-100,903	21,596
14,173	22,924	-8,751	555331 Professional Services	170,080	155,144	14,936
3,633	1,333	2,301	555340 Contract Services	43,600	27,243	16,357
298	0	298	555341 Election Expenses	3,577	2,932	645
86,800	0	86,800	555342 Council Approved XBudget Items	86,800	71,648	15,152
1,580	996	584	555400 Travel and Meals	18,954	8,769	10,185
600	600	0	555405 Car Allowance	7,200	5,400	1,800
6,800	5,589	1,011	555410 Telephone/Communications	79,200	48,966	30,234
1,011	340	671	555420 Postage	12,127	3,520	8,607
24,746	22,153	2,593	555430 Utilities	296,951	199,648	97,303
10	0	10	555433 PROPANE GAS	125	43	82
0	0	0	555441 Pager Rental	0	62	-62
3,865	15,659	-11,793	555450 Insurance Property/Liability	46,384	30,062	16,302
42	0	42	555459 Outside Repairs (Contract)	500	0	500
167	180	-13	555461 Tires and Batteries	2,000	1,702	298
2,417	2,944	-527	555462 Vehicle Maintenance	29,000	23,596	5,404
1,750	5,037	-3,287	555464 Maintenance - Bldg & Equipment	21,000	24,588	-3,588
458	21	437	555480 Legal Advertising	5,500	1,250	4,250
1,417	1,397	29	555491 Advertising - Other	17,000	12,244	5,867
425	1,292	-867	555492 Medical Supplies	5,100	3,588	1,512
758	0	758	555493 Bank Charges	9,100	6,849	2,251
3,628	1,189	2,439	555495 Operating Supplies	43,530	20,252	23,278
83	298	-214	555496 Facility Products	1,000	971	29
583	0	583	555497 Fertilizer & Chemicals	7,000	115	6,885
83	0	83	555498 Holiday & Special Event Exp	1,000	0	1,000
3,044	2,443	601	555510 Office Expense	36,529	20,421	16,108
1,594	58	1,536	555512 Computer/Software	19,125	10,679	8,446
1,042	2,402	-1,360	555513 Library System Expense	12,500	11,206	1,294
843	114	729	555521 Uniforms	10,117	6,888	3,229
5,583	7,296	-1,713	555522 Gas and Oil	67,000	33,457	33,543
200	117	83	555523 Parts	2,400	1,428	972
1,033	33	1,000	555524 Street Signs and Supplies	12,400	5,108	7,292
771	1,401	-630	555525 Tools and Equipment	9,250	5,231	4,019
3,107	5,552	-2,445	555540 Membership and Training	37,280	25,431	11,849
125	325	-200	555542 Mayor's Membership & Training	1,500	743	757
11,833	0	11,833	555543 Grant Expenditures	142,000	66,394	75,606
292	0	292	555552 City Beautification	3,500	2,103	1,397
4	0	4	555557 CPR INSTRUCTION	50	-50	100
348	109	239	555940 Printing	4,172	1,470	2,702
197,417	121,518	76,899	OPERATING EXPENSES	1,414,203	915,509	498,694
			CAPITAL OUTLAY			
500	436	64	555606 Road Repair - Materials	6,000	1,701	4,299
7,250	55	7,195	555609 Building Improvements	32,000	24,991	7,009
0	0	0	555610 Interest	72,000	68,071	3,929
292	0	292	555611 Road Repair - Maintenance	3,500	195	3,305
229	0	229	555613 Tools and Equipment	2,750	1,288	1,462
442	100	342	555621 Sidewalk Improvements - Roads	5,300	4,796	504
9,479	43,022	-33,543	555640 Equipment - New	113,750	66,240	47,510
511	0	511	555641 Replacement Equipment	6,132	340	5,792
63	0	63	555643 EQUIPMENT LEASE	750	0	750
0	0	0	555655 Capital Exp-Buildings	145,000	145,000	0
18,765	43,614	-24,849	CAPITAL OUTLAY	387,182	312,622	74,560
779,014	663,449	115,565	GENERAL FUND TOTAL:	5,654,602	4,325,009	1,330,706

City of Minneola
Departmental Expenditures
June FY 2009
Utility Fund
TOTAL

<u>Month to Date</u>		
<u>Amended</u>		
Budget	Actual	B/(W)
43,235	40,803	2,432
2,351	1,112	1,239
838	750	88
3,435	3,162	273
9,365	239	9,126
2,211	6,270	-4,059
4,413	0	4,413
65,847	52,336	13,245
1,042	0	1,042
7,587	15,498	-7,911
1,375	5,152	-3,777
59,984	58,165	1,819
0	0	0
371	93	277
608	194	415
1,796	1,193	603
18,403	10,966	7,437
6,858	17,873	-11,015
3,258	5,174	-1,916
42	0	42
1,667	2,338	-671
550	0	550
2,396	1,697	698
858	2,094	-1,236
1,238	58	1,180
2,917	50,353	-47,436
425	0	425
146	0	146
3,042	0	3,042
558	60	498
333	0	333
115,453	170,908	-55,455
2,917	0	2,917
25,302	0	25,302
4,600	3,407	1,193
404	650	-246
5,575	-12,878	18,453
6,000	3,127	2,873
44,798	-5,694	50,492
226,098	217,550	8,281

PERSONNEL EXPENSES		
555120	Salary	
555123	Overtime Salary	
555127	Salary - Call Out Pay	
555210	Payroll Taxes - FICA	
555230	Health Insurance	
555240	Workers' Compensation	
555250	Pension	
PERSONNEL SVS		
OPERATING EXPENSES		
555320	Accounting and Audit	
555330	Engineer Expenses	
555331	Professional Services	
555340	Contract Services	
555349	Bank Charges	
555400	Travel and Meals	
555410	Telephone/Communications	
555420	Postage	
555430	Utilities	
555450	Insurance Property/Liability	
555463	Maintenance - Water System	
555464	Maintenance - Bldg & Equipment	
555470	Outside Repair and Service	
555493	Bank Charges	
555495	Operating Supplies	
555510	Office Expense	
555512	Computer/Software	
555515	Meters Supplies/Expense	
555521	Uniforms	
555525	Tools and Equipment	
555526	Laboratory Expense	
555540	Membership and Training	
555940	Printing	
OPERATING EXPENSES		
CAPITAL OUTLAY		
555600	Capital Outlay	
555603	Capital Outlay - Water Impact	
555610	Interest	
555613	Tools and Equipment	
555640	Equipment - New	
581100	Transfer for Garbage Fee	
CAPITAL OUTLAY		
UTILITY FUND TOTAL:		

<u>Total Year</u>		
<u>Amended</u>		
Budget	Actual	B/(W)
470,849	361,355	109,494
25,703	14,808	10,895
9,276	6,475	2,801
37,551	28,774	8,777
102,376	62,678	39,698
24,170	18,810	5,360
48,238	31,016	17,223
718,163	523,915	194,248
12,500	0	12,500
91,038	92,277	-1,239
16,500	23,703	-7,203
719,810	486,820	232,990
0	3,391	-3,391
4,450	1,671	2,779
7,300	1,549	5,751
21,550	9,645	11,905
220,835	100,953	119,882
82,296	54,696	27,600
39,100	16,076	23,024
500	589	-89
20,000	14,122	5,878
6,600	110	6,490
28,750	13,865	14,885
10,300	16,076	-5,776
14,856	14,826	30
35,000	75,053	-40,053
5,100	2,734	2,366
1,750	1,314	436
36,500	7,140	29,360
6,700	3,189	3,511
4,000	2,030	1,970
1,385,435	941,828	443,607
35,000	4,600	30,400
303,625	0	303,625
55,200	34,250	20,950
4,850	2,150	2,700
66,900	-1,718	68,618
72,000	22,622	49,378
537,575	61,904	475,671
2,641,173	1,527,647	1,113,526

Minneola Fire Station

