

1 City of Minneola
2 Planning & Zoning Commission Meeting
3 Minneola Council Chambers
4 800 North US Hwy 27, Minneola, FL
5

March 1, 2010

6 Jim Frana called to order the Minneola Planning and Zoning Meeting.
7

<i>Present</i>	<i>Not in Attendance</i>	<i>Others Present</i>
<i>Jim Frana, Chairperson</i>		<i>Katrina Thomas, Assistant City Attorney</i>
<i>Sherry Zielonka, Vice Chair</i>		<i>Timothy Green, Consulting Planner, Green Consulting Group</i>
	<i>John Flowers</i>	<i>Laura Jones, Senior Planner</i>
	<i>Charlie Humphries</i>	<i>Sue Niswonder, Assistant Planner</i>
<i>Penny Markland</i>		
<i>Jerry Roach</i>		
<i>Debbie Veit</i>		
<i>City Council Representative, Rick Roderick</i>		

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9 *A moment of Silence and Pledge of Allegiance*

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11 **Agenda Review:**

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13 **Review of Planning and Zoning Meeting Minutes for February 1, 2010**

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15 **MOTION by Debbie Veit to approve the minutes.**

16 **SECONDED by Jerry Roach.**

17 **Jim Frana called for a vote.**

18 **APPROVED 5 – 0.**

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20 **Discussion Items:**

21 **Code Enforcement:** Jim Frana explained that he requested Ramon Flores, senior code enforcement officer, be present to discuss current issues. Ramon advised that signs and vehicles with signs, in the right-of-way, are the biggest problems they encounter. He added that they do not enforce outside of private property. Ramon also explained the steps used in addressing these problems. General discussion followed. Audience speaker David Yeager, 218 Magellan Cir., commented on violations and enforcement.

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28 **Sunshine Law:** Katrina Thomas advised that she researched the issue of board members commenting on agenda items and that her response was provided, for reference, to all members in the meeting package. General discussion followed.

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32 **Parking as it relates to driveways and sidewalks:** Laura Jones explained that this was discussed at the end of a regular meeting not at a workshop so there was no conclusion and no consensus on the matter. She advised that driveways in existing subdivisions are the problem, and that new developments have been approved with setbacks so those cannot be changed. Laura indicated that, since it cannot address

1 problems in existing areas, a change in Code will not help the situation. General
2 discussion followed.

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4 **City Council Representative Report:** Rick Roderick reported:

- 5 ➤ City manager candidates were interviewed and discussion will occur at the
- 6 council meeting on March 2, 2010.
- 7 ➤ He participated in the education group during the Tallahassee trip and learned
- 8 about the opportunities and mechanisms for funding.
- 9 ➤ He attended a meeting regarding roads related to the new high school as well
- 10 as several members of city staff.
- 11 ➤ On P&Z credibility: As a body it is strong and he fully backs the board.
- 12 ➤ Parks need to be AAU ready – must spend money to make this happen.

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14 **City Planner Report:** Laura Jones reported:

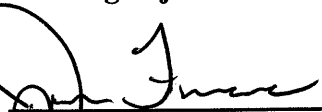
- 15 ➤ Site design, shed placement and window signage ordinances went to council
- 16 with changes, which she suggested to better address council's original request.
- 17 They will be on the consent agenda at the meeting on March 2nd.
- 18 ➤ Bosserman property annexation and rezoning going forward to March 2nd
- 19 council meeting; second reading on March 16th and, if all goes well,
- 20 preparation of a LSCPA will begin.
- 21 ➤ Site plan for Spiros Fine Cars going to council March 2nd.
- 22 ➤ The Reserve workshop was cancelled. This discussion will come to a council
- 23 meeting at a later date.

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25 Debbie Veit asked what staff would be acting on as a result of discussion at this
26 meeting. Laura Jones responded that staff would be addressing signage on vehicles;
27 no other discussion items require action.

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29 **MOTION by Debbie Viet to adjourn.**

30 **SECONDED by Jerry Roach.**

31 **Meeting adjourned 9:53 p.m.**

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35 Jim Frana
36 **Chairperson, Planning and Zoning**

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38 **Minutes Written by:**

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41 Rose LaQuaglia Folan
42 **Administrative Assistant, Planning Dept.**

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44 **Attest:**

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47 Janet McDaniel
48 **City Clerk**

