

1 **City of Minneola**  
2 **Council Meeting**  
3 **Minneola City Hall**

**April 3, 2018**  
**6:30 PM**

4  
5 The City of Minneola Council Meeting was called to order by Mayor Pat Kelley. Also present  
6 were Vice Mayor Pam Serviss, Councilor Lisa Jones, Councilor Kelly Price, Councilor Joe  
7 Saunders, Scott Gerken (City Attorney), Mark Johnson (City Manager), and Barbara Hollerand  
8 (City Clerk).

9  
10 A moment of silence was observed, and the Pledge of Allegiance was led by Vice Mayor  
11 Serviss.

12  
13 **AGENDA REVIEW**

14  
15 **Mark Johnson** noted that there had been a change to the minutes and to Item 2 to include a  
16 sole-source letter.

17  
18 **PUBLIC COMMENT**

19  
20 There was no public comment.

21  
22 **CONSENT AGENDA**

23  
24 **Item 1: City Council Meeting Minutes - March 20, 2018**

25  
26 **Item 2: Purchase Request for Neptune Mobile Data Collector**

27  
28 **Scott Gerken** said the addition to the minutes was to clarify that the Council had discussed re-  
29 noticing or re-advertising requests if tabled more than twice.

30  
31 **MOTION by Vice Mayor Serviss, SECONDED by Councilor Price, to approve the**  
32 **Consent Agenda.**

33  
34 **AYE:** Serviss, Jones, Kelley, Price, Saunders

35  
36 **NAY:** None

37  
38 **MOTION PASSED: 5-0**

39  
40 **DISCUSSION & ACTION ITEMS**

41  
42 **Item 3: Ordinance 2017-28 – Annexation and Rezoning - Gillman Storage – Second**  
43 **Reading ~ Quasi-Judicial**

44  
45 **Item 4: Ordinance 2017-29 Comprehensive Plan Amendment – Gillman Storage - First**  
46 **Reading ~ Quasi-Judicial**

47  
48 **Scott Gerken** read both Ordinance 2017-28 and Ordinance 2017-29 by title only and swore in  
49 all those interested in speaking including Joyce Heffington and Mark Johnson.

50  
51 **Joyce Heffington** stated that the proposed development is primarily intended as office and  
52 storage and not as warehouse space.

53  
54 **Scott Gerken** said the Planning and Zoning Commission had requested that the trailer on the  
55 property be removed within 30 days of approval.

56  
57 **MOTION by Councilor Jones, SECONDED by Vice Mayor Serviss, to approve Item 3:**  
58 **Ordinance 2017-28 Gillman Annexation and Rezoning with the requirement that the**  
59 **trailer on the property be removed within 30 days.**

60  
61 **AYE:** Serviss, Jones, Kelley, Price, Saunders

62  
63 **NAY:** None

64  
65 **MOTION PASSED: 5-0**

66  
67 **Scott Gerken** stated that Item 4: Ordinance 2017-29 is a small-scale comprehensive plan  
68 amendment and does not require a transmittal hearing. He requested that it be tabled for second  
69 reading and public hearing to the April 17, 2018 Council meeting.

70  
71 **MOTION by Councilor Jones, SECONDED by Councilor Price, to table Item 4:**  
72 **Ordinance 2017-29 Gillman Storage Small-Scale Comprehensive Plan Amendment**  
73 **second reading and public hearing to April 17, 2018.**

74  
75 **AYE:** Serviss, Jones, Kelley, Price, Saunders

76  
77 **NAY:** None

78  
79 **MOTION PASSED: 5-0**

80  
81 **Item 5: Resolution 2018-04 – Honoring Gregg and Strimenos Families for Land Donation**

82  
83 **Scott Gerken** read Resolution 2018-04 by title only.

84  
85 **Mayor Kelley** said the purpose of the resolution was to recognize the previous land donation  
86 by the Gregg and Strimenos families for Lake Minneola High. He said he had an upcoming  
87 meeting with the superintendent of Lake County Schools and would like to present the  
88 resolution.

89  
90 **MOTION by Councilor Price, SECONDED by Vice Mayor Serviss, to approve Resolution**  
91 **2018-04 and to provide a copy of the resolution to Lake County Schools.**

93 **AYE:** Serviss, Jones, Kelley, Price, Saunders

94

95 **NAY:** None

96

97 **MOTION PASSED: 5-0**

98

99 **Item 6: Ordinance 2018-05 – Capital Improvements Schedule Update – First Reading**

100

101 **Scott Gerken** read the ordinance in title only.

102

103 **Mark Johnson** spoke regarding the County's library impact fee grant process and the City's  
104 application for \$500,000 in funding for its new library. He said that by identifying the proposed  
105 project on the capital improvements schedule, the City's proposal will qualify for additional  
106 points in the competitive grant process.

107

108 **Councilor Jones** asked if it would be less expensive to tear down the old buildings and build a  
109 new one.

110

111 **Mark Johnson** said he will review the grant guidelines and report back to the Council.

112

113 **Councilor Jones** asked for the dates for the visioning workshop and for the schools workshop.

114

115 **Mark Johnson** said the April 10 workshop is for visioning and the April 24 workshop is for  
116 the schools discussion. He said a date for an applicant-requested workshop has not been set.

117

118 **Councilor Saunders** asked about seeking \$1 million in grant funding instead of \$500,000.

119

120 **Mark Johnson** said that the program's current cap is \$500,000 per project annually.

121

122 **FINAL PUBLIC COMMENT**

123 There was no public comment.

124

125 **REPORTS**

126

127 **Mark Johnson reported regarding:**

- 128
  - Seeking direction from the Council on the fire assessment for F.Y. 19

129

130 **Consensus** from the majority of the Council was not to increase the fire assessment this year.

131

132 **Mark Johnson reported regarding: (continued)**

- 133
  - Planning and Zoning Commission had reviewed changes to the tree ordinance at its
  - 134 meeting but did not reach consensus
  - 135 • Planning and Zoning Commission had discussed proposed architectural styles for the
  - 136 downtown but did not reach consensus

137

138 **Councilor Jones** asked about commercial design standards for the Hills of Minneola.

139  
140 **Mayor Kelley** referenced the Hamlin development in Orange County as an example for a  
141 design standards discussion.  
142

143 **Mark Johnson reported regarding: (continued)**

- 144 • Minneola Charter had requested a speaker for a fourth-grade class on the topic of local  
145 government
- 146 • Groundbreaking for the County's South Lake Regional Park is Friday, April 6 at 9 a.m.
- 147 • Arts and Cultural Alliance needs an appointee to fill a two-year term
- 148 • Discussions are underway with the school district for a partnership to provide programs  
149 for seniors and tutoring for students at the City's old Public Works site

150  
151 **Councilor Jones** asked that staff present options for design standards for Council review.  
152

153 **Mark Johnson** said the City's consultant is working on both the downtown standards and the  
154 Hills of Minneola standards.  
155

156 **Scott Gerken** spoke regarding the outcome of the state legislative session. He said because the  
157 second half of the session was dominated by the public safety bill, very little passed that affected  
158 local governments, though it is likely that many bills will be back next year for consideration.  
159

160 **Councilor Jones** thanked Scott Gerken and others for attending the fundraiser at Lil Anthony's  
161 for the South Lake Animal League. .  
162

163 **MOTION by Vice Mayor Serviss, SECONDED by Councilor Price, to adjourn.**  
164

165 **AYE:** Serviss, Jones, Kelley, Price, Saunders  
166


167 **NAY:** None  
168

169 **MOTION PASSED: 5-0**  
170

171 *(Meeting adjourned at 7:09 p.m.)*  
172

173  
174  
175  
176  
177 **ATTEST:**  
178  
179



180  
181  
182  
  
\_\_\_\_\_  
Pat Kelley, Mayor

180  
181   
182 Barbara Hollerand, City Clerk