

**Minneola City Council  
Minutes  
March 05, 2019 at 6:30 PM  
Minneola City Hall**

The City of Minneola Council Meeting was called to order by Mayor Pat Kelley. Also present were Vice Mayor Pam Serviss, Councilor Lisa Jones, Councilor Kelly Price, Councilor Joe Saunders, Scott Gerken (City Attorney), Mark Johnson (City Manager), April Sheppard (Acting City Clerk)

**CALL TO ORDER**

**Mayor Kelley** called the meeting to order.

**MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE**

A moment of silence was observed, and the Pledge of Allegiance was led by **Vice Mayor Serviss**.

**AGENDA REVIEW**

**Mayor Kelley** made a request to move Item 9 Final Plat – Overlook at Grassy Lake – Phase 1 ahead of the consent agenda.

**Council consensus** to move Item 9 ahead of the consent agenda.

**PUBLIC COMMENTS**

**Mayor Kelley** asked for public comments. There were no comments at this time.

**PROCLAMATIONS**

**Item 1: Developmental Disabilities Awareness Day**

**Mayor Kelley** gave proclamation declaring March 29, 2019 as Developmental Disabilities Awareness Day in the City of Minneola.

**Mark Johnson** also extended a thank you for the work Building Blocks Ministries does for children.

**Item 9: Final Plat – Overlook at Grassy Lake – Phase 1**

**Joyce Heffington** gave staff recommendation to approve.

**Council** considered request to approve the Overlook at Grassy Lake, Phase 1, Final Plat.

45 **Mayor Kelley** asked for public comments. There were no comments at this time.

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47 **MOTION by Councilor Saunders, SECONDED by Vice Mayor Serviss, to approve**  
48 **Overlook at Grassy Lake, Phase 1, Final Plat.**

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50 **AYE:** Serviss, Kelley, Price, Saunders

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52 **NAY:** Jones

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54 **MOTION PASSED: 4-1**

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56 **CONSENT AGENDA**

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58 **PUBLIC COMMENTS**

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60 **Mayor Kelley** asked for public comments. There were no comments at this time.

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62 **Item 2: City Council Meeting Minutes February 19, 2019**

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64 **Item 3: Purchase Request – Two New Pickup Trucks**

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66 **Council** considered a request to purchase two new pickup trucks from Coggin Ford under  
67 Florida Sheriff's Association Contract Number 18-VEL26.0.

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69 **Item 4: Purchase Request – new Tandem Vibratory Roller**

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71 **Council** considered a request to purchase a new tandem vibratory roller from Walker  
72 Miller Equipment Company.

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74 **Item 5: Purchase & Installation Request – Outdoor Fitness Center**

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76 **Council** considered a request to purchase outdoor fitness equipment from Greenfields  
77 Outdoor Fitness, Inc. & Installation Services from V. & R. Builders, Inc for an outdoor  
78 fitness center in Trailhead Park.

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80 **Item 6: Request for Proposals – Lawn & Landscaping Maintenance Services**

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82 **Council** considered a request to approve a request for proposals for lawn and landscaping  
83 maintenance services.

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85 **Item 7: Contract Amendment Request – Office Cleaning Services**

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87 **Council** considered a request to amend the current contract with A Zing Zap Cleaning  
88 Service, LLC.

89

90 **Item 8: Contract Amendment Request – Fire & Police Station Design Services**

**Council** considered a request to amend the current contract with Strollo Architects, Inc. for the design of a fire & police station at city hall.

**MOTION by Vice Mayor Serviss, SECONDED by Councilor Price, to approve the Consent Agenda.**

**AYE:** Serviss, Jones, Kelley, Price, Saunders

**NAY:** None

**MOTION PASSED: 5-0**

### **DISCUSSION & ACTION ITEMS**

#### **Item 10: Business Zoning – General Discussion**

**Mayor Kelley** opened the discussion regarding business zoning in retrospect of business changes in the area over the years. He mentioned ideas for the future and discussed what types of businesses, square footage requirements, services, and shops. He explained what is most desirable to create a sense of community, traffic patterns, etc. and asked council for their thoughts and input.

**Council and staff** discussed the current business B-1 zoning classification and the use of overlay areas for modifications to include the City's vision and city code to mirror that image.

**Mayor Kelley** asked for public comments.

**Michael Blumenauer**, city resident, commented on important things to consider such as limited square footage, Highway 27 Corridor build-out with areas being highly pedestrian with comparisons to Winter Park and Washington D.C., avoidance of strip malls, aesthetics, and require lots of green space and trees.

**Council** expressed appreciation for his comments.

**Council and staff** continued the discussion regarding the town center future build out and creating a certain look and environment for the future. They considered what and how to regulate for the creation of certain aesthetics and the use of uniformity.

**Council** also mentioned how the Highway 27 corridor transition concept should be very well planned and organized.

**Mayor Kelley** suggested using business incentives to update the old look of properties and requiring a commitment to stay in Minneola.

**Vice Mayor Serviss** suggested holding a workshop.

137 **Council consensus** was to hold a workshop on business zoning April 9, 2019.

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139 **Item 11: City Projects – General Discussion**

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141 **Mark Johnson** distributed a list of city projects to council and the public.

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143 **Mayor Kelley** explained the purpose of this discussion is to stay grounded regarding the  
144 staff work load. He complimented staff's commitment to the City.

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146 **Council consensus** was to hold a workshop, on April 23, 2019, to prioritize current and  
147 future city projects and ensure staff needs are taken care of.

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149 **Council** discussed slowing things down and the need to prioritize projects. They recognized  
150 staff's positive outlook under pressure.

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152 **Mayor Kelley** mentioned the school traffic regarding the charter school expansion and  
153 Fosgate Road.

154  
155 **Council consensus** was to hold a workshop to review the charter school plans on March 12,  
156 2019.

157  
158 **Council** discussed whether to add the following ongoing projects to the list for discussion  
159 at an upcoming workshop: bridge across the Turnpike connecting Citrus Grove Road to  
160 Fosgate Road; Citrus Grove Road Phases 1, 2, and 3; grocery complex; Citrus Grove Road  
161 Phase 4; Scrub Jay resurfacing and bridge re-alignment; emergency services; emergency  
162 operations center; City's emergency plan; online permitting fees; app to report code  
163 enforcement violations; land purchase opportunity; and Trailhead Park access.

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165 **Mayor Kelley** asked for public comments.

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167 **Douglas Hotaling**, city landowner, commented, on Item 11, regarding Madison Street, at  
168 the Trailhead Park entrance. He mentioned property access and land acquisition ideas.

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170 **Council** discussed park access, Oakland Street, church property, and wetlands. They  
171 requested these items be added to city project list.

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173 **Douglas Hotaling** also inquired about the completion date of the outdoor fitness center, in  
174 Item 5, of the consent agenda.

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176 **Mark Johnson** estimated the items could be ordered and delivered, within thirty (30) days,  
177 with an additional thirty (30) to sixty (60) days for construction by V & R Builders.

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179 **FINAL PUBLIC COMMENTS**

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181 **Mayor Kelley** asked for final public comments. There were no comments.



**REPORTS****Mark Johnson:**

- Reminded council of the C.R.A. meeting following the council meeting.
- Reminded the school workshop was scheduled for next Tuesday, March 12, 2019.
- Thanked the fire department for their exceptional response to the recent residential fires.
- Advised council of the website conversion on March 29, 2019.
- Stated the online permitting project is still in process.

**Vice Mayor Serviss:**

- inquired about the Cycling Safety Forum March 20, 2019.
  - **Mark Johnson** explained that he received requests for a public discussion from citizens, approached the Chamber to organize the event due to the concerns expressed by local residents, and stated the Chamber agreed to organize the forum.

**Councilor Jones:**

- stated the City's welcome sign near Ferndale needs attention.
  - **Mayor Kelley** asked about another sign location at Old Highway 50 and Hancock Road.
  - **Ramon Flores** stated he will research who owns the property.

**Councilor Price:**

- provided an update on the adaptive playground equipment project.

**Scott Gerken:**

- reported Ardmore received a notice to proceed with construction for Fosgate Road
- explained that construction on Citrus Grove Road is also in progress
- researched cosmetic tattooing and microblading, explained that a code change is necessary, and will bring an ordinance back to the Planning and Zoning Commission for review

**Mayor Kelley:**

- stated he met with the Chamber
- received a request from developers to reduce the lot sizes and increase the number of lots.
- advised there is a collection box in lobby from the high school for a drive to collect personal hygiene items going to the panhandle
- explained he attended the Chamber function at Get Back 2 Basics on Washington Street and stated they have good food there

**MOTION by Vice Mayor Serviss, SECONDED by Councilor Price, to adjourn.**

**AYE:** Serviss, Jones, Kelley, Price, Saunders

**NAY:** None

227 **MOTION PASSED: 5-0**

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229 *(Meeting adjourned at 8:04 P.M.)*

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237 **ATTEST:**

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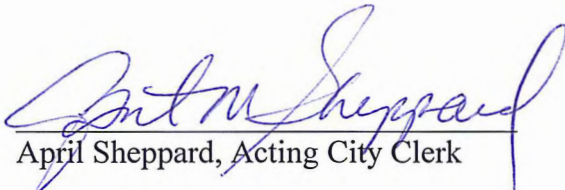
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April Sheppard, Acting City Clerk



Pat Kelley, Mayor

