

**Minneola City Council  
Meeting Minutes  
April 02, 2019 at 6:30 PM  
Minneola City Hall**

The City of Minneola Council Meeting was called to order by Mayor Pat Kelley. Also present were Vice Mayor Pam Serviss, Councilor Lisa Jones, Councilor Kelly Price, Councilor Joe Saunders, Scott Gerken (City Attorney), Mark Johnson (City Manager), and April Sheppard (Acting City Clerk)

**CALL TO ORDER**

**Mayor Kelley** called the meeting to order.

**MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE**

A moment of silence was observed, and the Pledge of Allegiance was led by **Vice Mayor Serviss**.

**AGENDA REVIEW**

There were no requests to modify the agenda.

**PUBLIC COMMENTS**

**Mayor Kelley** asked for public comments.

**David Yeager** spoke regarding construction and demolition dumpster fees.

**CONSENT AGENDA**

**Item 1: City Council Meeting Minutes March 19, 2019**

**Council** considered a request to approve the city council meeting minutes from March 19, 2019.

**Item 2: Professional Services Contract – Consumptive Use Permit Renewal**

**Council** considered a request to approve a contract with SMW Geosciences, Inc. to perform a water audit and draft a consumptive use permit application.

**Item 3: Purchase Request – New Water Meters and Registers**

**Council** considered a request to purchase new water meters, meter registers, and miscellaneous part for repairs to water meters from Sunstate Meter & Supply Inc. for the total amount of \$202,460.

**MOTION by Councilor Price, SECONDED by Vice Mayor Serviss, to approve the Consent Agenda.**

**AYE:** Serviss, Jones, Kelley, Price, Saunders

**NAY:** None

**MOTION PASSED: 5-0**

### **DISCUSSION & ACTION ITEMS**

#### **Item 4: Resolution 2019-09 – Statewide Mutual Aid Agreement.**

**Scott Gerken** read Resolution 2019-09 by title only.

**Mark Johnson** advised that the City does not have to adopt the new agreement and explained that the State is requesting all parties to previous agreements consider adopting the new one to allow for uniformity among all entities across the entire State.

**Council** considered adopting the statewide mutual aid agreement.

**Scott Gerken** added comment that it's a good idea.

**MOTION by Councilor Jones, SECONDED by Vice Mayor Serviss, to approve Resolution 2019-09 Statewide Mutual Aid Agreement.**

**AYE:** Serviss, Jones, Kelley, Price, Saunders

**NAY:** None

**MOTION PASSED: 5-0**

#### **Item 5: Resolution 2019-10 – House Bill 2067.**

**Scott Gerken** read Resolution 2019-10 by title only.

**Mark Johnson** explained this resolution is in support of Lake County and Fruitland Park to obtain transportation funding for a county road construction project.

**Council** considered support of the resolution.

**Scott Gerken** stated it would show support for Minneola's sister city.

**Mayor Kelley** asked for public comments.

There were no public comments.

92 **MOTION by Councilor Price, SECONDED by Vice Mayor Serviss, to approve Item 5**  
93 **Resolution 2019-10 House Bill 2067.**

94  
95 **AYE:** Serviss, Jones, Kelley, Price, Saunders

96  
97 **NAY:** None

98  
99 **MOTION PASSED: 5-0**

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101 **Item 6: Agreement – Polling Place - 2019**

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103 **Mark Johnson** introduced the agreement for use of the gym by the Lake County Supervisor  
104 of Election's Office for a polling place for early voting.

105  
106 **Council** considered the request which would provide temporary building space to the Lake  
107 County Supervisor of Elections for a polling place for the 2019 election year.

108  
109 **Mayor Kelley** asked for public comments.

110  
111 There were no public comments.

112  
113 **MOTION by Councilor Jones, SECONDED by Vice Mayor Serviss, to approve Item**  
114 **6: Agreement for Polling Place – 2019.**

115  
116 **AYE:** Serviss, Jones, Kelley, Price, Saunders

117  
118 **NAY:** None

119  
120 **MOTION PASSED: 5-0**

121  
122 **FINAL PUBLIC COMMENTS**

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124 **Mayor Kelley** asked for final public comments. There were no final comments.

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126 **REPORTS**

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128 **Mark Johnson:**

- 129 • Requested permission to have Hughes Brothers install a new pressure reducing valve  
130 (P.R.V.), vault, and miscellaneous other appurtenances while they are there performing  
131 work the water line. The estimated cost for equipment and installation is \$9,975  
132 • Council consensus affirmed necessity

133  
134 **MOTION by Vice Mayor Serviss, SECONDED by Councilor Price, to approve the**  
135 **purchase request of new P.R.V. equipment for \$9,975**

136 **AYE:** Serviss, Jones, Kelley, Price, Saunders

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138 **NAY:** None

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140 **MOTION PASSED: 5-0**

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142 **Scott Gerken:**

- 143 • Introduced Francheska Markus as the newest associate to the city attorney's staff
- 144 • Katrina is back from maternity leave

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146 **Vice Mayor Serviss:**

- 147 • Reminded everyone of the workshop on Tuesday, April 9<sup>th</sup>, to discuss the Hills of
- 148 Minneola
- 149 • Thanked everyone for their support of the fundraiser at Lil Anthony's Pizza last week

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151 **Councilor Jones:**

- 152 • Requested Scott Gerken's assistance in writing a resolution regarding mental health
- 153 education in school.
- 154 ○ **Scott Gerken** agreed to assist writing resolution.
- 155 • Mentioned traffic issues and crosswalk issues in front of the high school
- 156 ○ **Lt. Ron Patton**, Lake County Sheriff's Office, commented on actions being take
- 157 including having a "citizens on patrol" officer at the crosswalk to instruct children
- 158 on its proper use and to discourage jaywalking.
- 159 ○ **Council** also discussed parking issues
- 160 ○ **Lt. Patton** commented on the parking issues surrounding the school and explained
- 161 it is an issue at all schools in Lake County
- 162 • Presented the total collected from Tuesday's benefit at Lil Anthony's Pizza was
- 163 approximately \$1,961 including online donations
- 164 • Asked about the plan for the park in the Hills of Minneola and questioned whether
- 165 athletic fields were required.
- 166 ○ **Scott Gerken** stated he would research whether schools are required to build
- 167 athletic fields and provide the requirements to council at the next meeting

168

169 **Councilor Price:**

- 170 • Updated everyone on the status of the project to install a wheel chair swing and
- 171 merry-go-round at Trailhead Park

172

173 **Mayor Kelley:**

- 174 • Asked Joyce Heffington to address the screen room setback requirements
- 175 ○ **Joyce Heffington** explained the screen room setback requirements along with the
- 176 setback requirements for pools and sheds
- 177 ○ **Scott Gerken** stated he would research the matter and suggested allowing the
- 178 Planning & Zoning Commission discussed setback codes for screened enclosures in
- 179 May.

180 **MOTION by Vice Mayor Serviss, SECONDED by Councilor Price, to adjourn.**

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182 **AYE:** Serviss, Jones, Kelley, Price, Saunders

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184 **NAY:** None

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186 **MOTION PASSED: 5-0**

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188 *(Meeting adjourned at 7:00 P.M.)*

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Pat Kelley, Mayor

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196 **ATTEST:**

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201

202 April Sheppard, Acting City Clerk

