

**Minneola City Council  
Minutes  
September 17, 2019 at 6:30 PM  
Minneola City Hall**

The City of Minneola Council Meeting was called to order by Vice Mayor Pam Serviss. Also present were Councilor Lisa Jones, Councilor Kelly Price, Councilor Joe Saunders, Scott Gerken (City Attorney), Mark Johnson (City Manager), and Barbara Hollerand (City Clerk). Mayor Pat Kelley was absent.

**CALL TO ORDER**

**Vice Mayor Serviss** called the meeting to order at 6:36 p.m., immediately following the budget hearing.

**MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE**

A moment of silence was observed, and the Pledge of Allegiance was led by Councilor Jones.

**AGENDA REVIEW**

**MOTION by Councilor Price, SECONDED by Councilor Jones, to excuse Mayor Kelley.**

**AYE:** Serviss, Jones, Price, Saunders

**NAY:** None

**MOTION PASSED: 4-0**

**Mark Johnson** suggested the Council consider postponing Item 10 until the next scheduled council meeting.

**Scott Gerken** explained that a full council was required to vote on the transfer of property.

**MOTION by Councilor Price, SECONDED by Councilor Saunders, to Table Item 10: Ordinance 2019-08 – Conveyance of City of Minneola Real Property to Lake County School Board – Second Reading to October 1.**

**AYE:** Serviss, Jones, Price, Saunders

**NAY:** None

**MOTION PASSED: 4-0**

46 **PUBLIC COMMENTS**

47  
48 **Vice Mayor Serviss** asked for public comments. There were no comments.

49  
50 **CONSENT AGENDA**

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52 **Item 1: City Council Meeting Minutes September 03, 2019**

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54 **Item 2: City Council Budget Meeting Minutes September 03, 2019**

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56 **Item 3: City Council Meeting Minutes September 10, 2019 (Continued to September**  
57 **12, 2019)**

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59 **Item 4: Purchase Request – Refrigerated Sampler**

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61 **Item 5: Purchase Request – Medical Simulator**

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63 **Item 6: Purchase Request – Radar Trailer**

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65 **Item 7: Cost Share Agreement Amendment**

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67 **Vice Mayor Serviss** asked for public comments. There were no comments.

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69 **MOTION by Councilor Price, SECONDED by Councilor Saunders, to approve the**  
70 **Consent Agenda.**

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72 **AYE:** Serviss, Jones, Price, Saunders

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74 **NAY:** None

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76 **MOTION PASSED: 4-0**

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78 **DISCUSSION & ACTION ITEMS**

79  
80 **Item 8: Site Plan – Recreational Amenity – Park View at the Hills ~ Quasi-Judicial**

81  
82 **Scott Gerken** swore in those who wished to speak.

83  
84 **Joyce Heffington** stated that the recreational amenity is part of the subdivision plan for  
85 Hanover's Park View at the Hills Phase I but does require separate approval. The site is  
86 north of Lake Minneola High School on the east side of North Hancock Road. She said that  
87 the Planning & Zoning Commission recommended approval.

88  
89 **Major Stacy**, Hanover's project engineer, stated that he had overlooked this site plan  
90 submittal because he initially thought it was part of the subdivision plan approval in  
91 February 2019. He said he agrees with staff's recommendation.

92 **Councilor Jones** asked if there would actually be a “park view.”

93  
94 **Major Stacy** said they are raising the elevation on the amenity pad, which is already at a  
95 high point on the ridge. He said it would have broad views from that elevation.

96  
97 **Vice Mayor Serviss** asked for public comments. There were no comments.

98  
99 **MOTION by Councilor Price, SECONDED by Councilor Saunders, to approve the**  
100 **Site Plan for a Recreational Amenity for Park View at the Hills.**

101  
102 **AYE:** Serviss, Jones, Price, Saunders

103  
104 **NAY:** None

105  
106 **MOTION PASSED: 4-0**

107  
108 **Item 9: Ordinance 2019-10 – Annexation and Rezoning – Shamrock Automotive**  
109 **Property – First Reading ~ Quasi-Judicial**

110  
111 **Scott Gerken** read Ordinance 2019-10 by title only and swore in those who wished to speak.

112  
113 **Joyce Heffington** stated that this is the property the City recently purchased for its public  
114 works facility. Because the property was in unincorporated Lake County, the City is  
115 annexing it and processing a zoning change. She said the related small-scale comprehensive  
116 plan amendment would be coming before the council at the next meeting as well.

117  
118 **FINAL PUBLIC COMMENTS**

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120 **Vice Mayor Serviss** asked for final public comments. There were no comments.

121  
122 **REPORTS**

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124 **Mark Johnson:**

- 125 • Stated that the Lake County Clerk of the Court has been notified that the City would  
126 like to begin the process of terminating the lease agreement for the space it rents at City  
127 Hall. He said the City and Clerk’s Office have enjoyed a great partnership, but due to  
128 the City’s growth, the space is needed. He stated that the agreement provides for 180  
129 days’ notice, but that the City is willing to work with the clerk’s office to allow adequate  
130 time for the transition.
- 131 • Stated that staff is continuing discussions with F.D.O.T. on the cell tower issue.
- 132 • Stated that he will notify Council of the October date for the ribbon cutting for Education  
133 Avenue.
- 134 • Stated that the tentative date for the ribbon cutting for the adaptive playground at  
135 Trailhead Park is Tuesday, September 24 at 4:30 p.m.

**Councilor Jones:**

- Asked if staff had responded to a recent inquiry regarding the community garden.
  - **Mark Johnson** said he passed along the information but would follow up.
- **Councilor Jones** suggested that Grassy Lake Elementary might be interested in field trips to the garden.
  - **Mark Johnson** spoke regarding past involvement by the Minneola Charter School to adopt the garden, but that the staff members championing those efforts have since left the school.
  - **Councilor Price** said she would like to see others involved in the garden.
- **Councilor Jones** spoke regarding adding a bicycle service station with hand tools and air pump to the Ed Harvey Station at Trailhead Park and at the May Griffith gazebo. She provided a handout and said the cost for the top model is about \$1,400. She said the bicycle service station might be a good amenity to add when the trail is repaved next year.
- **Councilor Jones** spoke regarding the mental health initiatives taking place in the schools. She said she is no longer proposing that the council adopt a resolution but is still identifying how to best support existing efforts.

**Councilor Price:**

- Stated that she is really pleased with the adaptive playground and has observed it already being enjoyed by the community.

**MOTION by Councilor Jones, SECONDED by Councilor Price, to adjourn.**

**AYE:** Serviss, Jones, Price, Saunders

**NAY:** None


**MOTION PASSED: 4-0**

*(Meeting adjourned at 6:50 P.M.)*

**ATTEST:**



  
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Pat Kelley, Mayor

  
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Barbara Hollerand, City Clerk