

1 **Minneola City Council**  
2 **Minutes**  
3 **May 05, 2020 at 6:30 PM**  
4 **Minneola City Hall**  
5

6 The City of Minneola Council Meeting was called to order by Mayor Pat Kelley. Also  
7 present were Vice Mayor Pam Serviss, Councilor Lisa Jones, Councilor Kelly Price,  
8 Councilor Joe Saunders, Scott Gerken (City Attorney), Mark Johnson (City Manager), and  
9 Barbara Hollerand (City Clerk). Due to the Covid-19 pandemic, all present were practicing  
10 “social distancing” by remaining at least six feet apart in the Council Chambers.  
11

12 **CALL TO ORDER**  
13

14 **Mayor Kelley** called the meeting to order at 6:31 p.m.  
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16 **MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE**  
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18 A moment of silence was observed, and the Pledge of Allegiance was led by Vice Mayor  
19 Serviss.  
20

21 **AGENDA REVIEW**  
22

23 There were no changes to the agenda.  
24

25 **PUBLIC COMMENTS**  
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27 **Mayor Kelley** asked for public comments. There were no comments.  
28

29 **CONSENT AGENDA**  
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31 **Item 1: City Council Meeting Minutes April 21, 2020**  
32

33 **Item 2: Purchase Request – Replacement Roof – Budgeted**  
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35 **Item 3: Bid Award – Emergency Generator – Budgeted**  
36

37 **Mayor Kelley** asked for public comments. There were no comments.  
38

39 **MOTION by Councilor Price, SECONDED by Vice Mayor Serviss, to approve the**  
40 **Consent Agenda.**  
41

42 **AYE:** Serviss, Jones, Kelley, Price, Saunders  
43

44 **NAY:** None  
45

46 **MOTION PASSED: 5-0**  
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48 **DISCUSSION & ACTION ITEMS**

49 **Item 4: Ordinance 2019-09 – Private Provider Inspections & Plans Review – Second**  
50 **Reading**

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52 **Scott Gerken** read the ordinance in title only.

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54 **Scott Gerken** explained that the option for using private provider inspections and plans  
55 review has been available to builders and developers for a few years, but most do not use  
56 private companies. He said the Skorman apartment developers recently notified the City of  
57 their intent to use private providers. Florida statutes require that the City perform a cost-  
58 savings analysis to calculate the appropriate permit fee reduction associated with using  
59 private providers. He stated that the recommendation was to apply a 50 percent reduction  
60 in fees for private providers. He said future analysis might result in a larger reduction in  
61 fees or a smaller one, but should that happen, another resolution would be brought back to  
62 council.

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64 **Mayor Kelley** asked for public comments. There were no comments.

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66 **Mayor Kelley** asked if the reduction applied to fire inspection fees as well.

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68 **Scott Gerken** confirmed it did not apply to fire inspections, only to building plans review  
69 and inspections.

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71 **MOTION by Councilor Jones, SECONDED by Vice Mayor Serviss, to approve**  
72 **Ordinance 2019-09.**

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74 **AYE:** Serviss, Kelley, Price, Saunders

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76 **NAY:** Jones

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78 **MOTION PASSED: 4-1**

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80 **Item 5: Ordinance 2020-05 – M.S.T.U. – Second Reading**

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82 **Scott Gerken** read the ordinance in title only.

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84 **Scott Gerken** stated that approval of the ordinance would extend the City's consent for  
85 Minneola to be included in the County's M.S.T.U. for another year.

86

87 **Mayor Kelley** asked for public comments. There were no comments.

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89 **MOTION by Councilor Price, SECONDED by Councilor Saunders, to approve**  
90 **Ordinance 2020-05.**

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92 **AYE:** Serviss, Jones, Kelley, Price, Saunders

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94 **NAY:** None

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96 **MOTION PASSED: 5-0**

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## FINAL PUBLIC COMMENTS

**Mayor Kelley** asked for final public comments. There were no comments.

## REPORTS

### **Mark Johnson:**

- Spoke regarding plans to construct a gravel cul-de-sac on The Crescent, a street in the Tower Ridge Subdivision, and then deeding any remaining right-of-way to the adjacent property owners.
  - Announced that Trailhead Park has a new trail boss who lives close to the trail.
  - Reminded council of the fire assessment workshop that had previously been planned for April. He asked that council let him know if they would prefer a workshop or a regular meeting agenda item for that discussion.
  - Asked if there was consensus for allowing a wall signage entry feature for the Hills of Minneola instead of a monument sign and explained the wall was 8' tall.
- Councilor Saunders** confirmed that with the recent approval of the generator, the fire station project was on track to start construction in the near future.
- **Mark Johnson** stated that the bid documents for the fire station were being prepared.

### **Scott Gerken:**

- Provided a brief legislative update and spoke regarding proposed bills that likely will be considered again next year. He spoke regarding septic tanks now being regulated under the Florida Department of Environmental Protection and passage of a private property rights bill that will require an amendment to the City's comprehensive plan by 2023. He said the Florida League of Cities website has a summary of what passed and did not pass this legislative session.

### **Mayor Kelley:**

- Reported that the skate park is nearing completion. He thanked Scott Gerken for his assistance in determining what kind of sign was required to conform with Florida statutes. He said the sign discussed could be modeled after the City of Eustis skate park signage and specifically calls out what kinds of bikes are allowed.
  - **Scott Gerken** recommended that all entrances have signage. He explained that following the language in the statute provides local governments with immunity from liability for certain kinds of uses, but these must be clearly stated on park signage.
- Spoke regarding the need for a future discussion on the use of electric skateboards, scooters, and other motorized modes of transport on the trail.
- Suggested that new locations be considered for the splash pad.
  - **Vice Mayor Serviss** spoke regarding the need to look for an alternative site for the splash pad after the water management district determined that only a small splash pad could be permitted at Trailhead Park. She stated that it was important to follow through with council's commitment to build the splash pad for the Minneola community.

**Mayor Kelley** asked for a motion to adjourn.

**MOTION by Councilor Jones, SECONDED by Vice Mayor Serviss, to adjourn.**

145 **AYE:** Serviss, Jones, Kelley, Price, Saunders

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147 **NAY:** None

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149 **MOTION PASSED: 5-0**

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151 *(Meeting adjourned at 6:52 P.M.)*

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**ATTEST:**

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Pat Kelley, Mayor

  
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Barbara Hollerand, City Clerk