

**Minneola City Council  
Minutes  
Minneola City Hall  
June 15, 2021 at 6:30 PM**

The City of Minneola Council Meeting was called to order by Mayor Pat Kelley. Also present were Vice Mayor Pam Serviss, Councilor Debbie Flinn, Councilor Kelly Price, Councilor Joe Saunders, Scott Gerken (City Attorney), Mark Johnson (City Manager), and April Sheppard (City Clerk Assistant).

**CALL TO ORDER**

**Mayor Kelley** called the meeting to order at 6:31 p.m.

**MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE**

A moment of silence was observed, and the Pledge of Allegiance was led by **Vice Mayor Serviss**.

**AGENDA REVIEW**

There were no requests to modify the agenda.

**PUBLIC COMMENTS**

**Daniel Smith**, P&Z Commissioner, thanked Mark Johnson for putting in the sidewalk connecting the corner of The Reserves to the main road on Grassy Lake. He stated residents and kids are definitely going to appreciate that.

**Mark Johnson** extended recognition of staff who worked on the project.

**CITY MANAGER'S CONSENT AGENDA**

**Item 1: City Council Meeting Minutes June 01, 2021.**

**Item 2: Combined City Council and Planning & Zoning Commission Workshop Minutes June 07, 2021.**

**MOTION by Councilor Saunders, SECONDED by Councilor Price, to approve Consent Agenda Item 1: City Council Meeting Minutes of June 01, 2021 and Item 2: Combined City Council and Planning & Zoning Commission Meeting Minutes of June 01, 2021.**

**AYE:** Serviss, Flinn, Kelley, Price, Saunders

**NAY:** None

**MOTION PASSED: 5-0**

**COUNCIL DISCUSSION & ACTION ITEMS**

**Item 3: Change Order Request – Library Design & Build Project -Funds Available.**

**Council** considered a request to approve Change Order Number One to the Library Design & Build Contract with Denise Pyke Construction, Inc.

**Mark Johnson** explained the primary reason for the change order was to extend the scope of the project to examine the corner lot across the street for additional parking and stormwater enhancements.

**Public Comment**

There were no comments.

**MOTION by Councilor Price, SECONDED by Councilor Saunders, to approve Item 3: Change Order Request Number One for Library Design & Build Contract.**

**AYE:** Serviss, Flinn, Kelley, Price, Saunders

**NAY:** None

**MOTION PASSED: 5-0**

**Item 4: Minneola Business Park Site Plan – Time Extension.**

**Council** considered a request to approve a ninety (90) day time extension for the Minneola Business Park Subdivision site plan generally located west of Highway 27 and east of South Galena Ave.

**Mark Johnson** explained the applicant asked for sixty (60) days, but we are asking for ninety (90) days to give them a little more time.

**Joyce Heffington** explained the site is across from the Publix on Citrus Tower Boulevard. They had to combine, rezone, and eliminate a right-of-way within the properties. It's been quite involved. The original subdivision plan for five (5) business lots with a roadway was approved in 2016. A separate site plan for lot 1, flex storage, was submitted in May 2018. Construction plans were submitted on August 6th, 2019. One time extension was approved. Construction plans were submitted again on April 3<sup>rd</sup>, 2020. No revisions have been submitted since then. She stated the owners cited challenges with engineering in their request for a time extension. They are asking for the extension due to project expiration guidelines per city code.

**Mayor Kelley** stated his tendency is to not approve an extension; however, he would reconsider one due to the circumstances and environment of Covid-19 within the last year.

**Scott Gerken** stated there were reasonable grounds for a time extension and, under the statutes, might be entitled to a time extension anyway. He recommended approval.

**Joe Saunders** asked to confirm that extension is for ninety (90) days and stated it was very generous.

**Mayor Kelley** affirmed it was for ninety (90) days.

**Public Comments**

There were no comments.

**MOTION by Councilor Saunders, SECONDED by Councilor Price, to approve Item 4: Minneola Business Park Site Plan – Time Extension for ninety (90) days.**

**AYE:** Serviss, Flinn, Kelley, Price, Saunders

**NAY:** None

**MOTION PASSED: 5-0**

**FINAL PUBLIC COMMENTS**

There were no comments.

**REPORTS****Scott Gerken:**

- Asked to confirm, for the fire assessment consultant, Council's intention was to not increase the non-ad valorem fire assessment this coming fiscal year.
  - **Council** consensus affirmed they do not intend to increase the fee.

**Mayor Kelley:**

- Stated the car wash sign has been taken down, the car wash company met with staff, and he has heard positive comments about the company.

**MOTION by Councilor Price, SECONDED by Vice-Mayor Serviss, to adjourn the meeting.**

**AYE:** Serviss, Flinn, Kelley, Price, Saunders

**NAY:** None

**MOTION PASSED: 5-0**


*(Meeting adjourned at 6:39 P.M.)*



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Pat Kelley, Mayor

**ATTEST:**

  
Christina Stidham, City Clerk

