

1 **Minneola City Council**
2 **Minutes**
3 **Minneola City Hall**
4 **October 5, 2021**
5 **6:30 PM**
6

7 The City of Minneola Council Meeting was called to order by Mayor Pat Kelley. Also
8 present were Councilor Debbie Flinn, Councilor Kelly Price, Councilor Joe Saunders, Scott
9 Gerken (City Attorney), Mark Johnson (City Manager), and Christina Stidham (City Clerk).

10
11 **CALL TO ORDER**
12

13 **Mayor Kelley** called the meeting to order at 6:31 p.m.
14

15 **MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE**
16

17 A moment of silence was observed, and the Pledge of Allegiance was led by **Boy Scout**
18 **Joshua Parker**.
19

20 **AGENDA REVIEW**
21

22 **Mark Johnson** requested Council table Item 7: Public Safety Complex Construction
23 Project Bid Award to the next meeting.
24

25 **MOTION by Councilor Price, SECONDED by Councilor Flinn, to Table Item 7:**
26 **Public Safety Complex Construction Bid Award to the next meeting.**
27

28 **AYE:** Flinn, Kelley, Price, Saunders
29

30 **NAY:** None
31

32 **MOTION PASSED: 4-0**
33

34 **PUBLIC COMMENTS**
35

36 **Joshua Parker, Minneola resident**, inquired about building a free book library exchange
37 as his service project working towards becoming an Eagle Scout.
38

39 **Council consensus** was to allow Joshua Parker to build a book exchange and to work with
40 city staff to determine the best location for it.
41

42 **MOTION by Councilor Price, SECONDED by Councilor Flinn, to excuse Vice Mayor**
43 **Serviss' absence from the meeting.**
44

45 **AYE:** Flinn, Kelley, Price, Saunders
46

47 **NAY:** None
48

49 **MOTION PASSED: 4-0**

50 **Item 1: White Cane Awareness Day Proclamation**

51

52 Mayor Kelley read the White Cane Awareness Proclamation proclaiming October 15,
53 2021, as White Cane Awareness Day in the City of Minneola, Florida.

54

55

CITY MANAGER’S CONSENT AGENDA

56

57 **Item 2: City Council Meeting Minutes from September 21, 2021**

58 **Item 3: City Council Budget Hearing Minutes from September 21, 2021**

59 **Item 4: Purchase Request – Exhaust Capture System – Funds Available**

60 **Item 5: Purchase Request – Acoustic Panels – Budgeted**

61

62 **Public Comment**

63

64 There were no comments.

65

66 **MOTION by Councilor Flinn, SECONDED by Councilor Price, to approve the**
67 **Consent Agenda.**

68

69 **AYE:** Flinn, Kelley, Price, Saunders

70

71 **NAY:** None

72

73 **MOTION PASSED: 4-0**

74

75 **COUNCIL DISCUSSION & ACTION ITEMS**

76

77 **Item 6: Consultation & Lobbying Services Agreement – Funds Available**

78

79 Mark Johnson explained this lobbying services agreement is to request legislative funding
80 for Phase 2 of Citrus Grove Road, and also to consider requesting funds to build a fire station
81 and/or to address traffic on Education Avenue from the schools. He suggested focusing on
82 Citrus Grove Road first.

83

84 **Public Comment**

85

86 There were no comments.

87

88 **MOTION by Councilor Price, SECONDED by Councilor Flinn, to approve Item 6:**
89 **Consultation & Lobbying Services Agreement.**

90

91 **AYE:** Flinn, Kelley, Price, Saunders

92

93 **NAY:** None

94

95 **MOTION PASSED: 4-0**

96

97 **Item 7: Public Safety Complex Construction Project – Bid Award ~ Tabled**

98

99 **Item 8: The Reserve at Lake Ridge Recreation Area Site Plan – Quasi-Judicial**

100

101 Scott Gerken swore in city staff and those members of the public wishing to speak.

102 **Joyce Heffington** explained the elevation won't allow an A.D.A. pathway, so they are
103 proposing installation of A.D.A. playground equipment. "No Parking" signs will be
104 required on sides of the street where fire hydrants are located and along cul-de-sacs. Code
105 Enforcement has confirmed signs are installed. The Planning and Zoning Commission
106 recommends approval with a change to the wording requiring "No Parking" signs along one
107 side of the street throughout the neighborhood.
108

109 **Mayor Kelley** asked about public safety with the current site plan.
110

111 **Ramon Flores** confirmed that he and Fire Chief Jan Otero agree the current plan is
112 acceptable.
113

114 **Mark Johnson** clarified to be more specific that "No Parking" signs need to be located on
115 the same side of the street as fire hydrants.
116

117 **Scott Gerken** requested clarification from the applicant to confirm that the plat was not
118 changing, Tract G was remaining the same, and that the only change is to the park
119 improvements on the site.
120

121 **Major Stacey**, Applicant Representative and Engineer, confirmed that the plat and Tract G
122 are remaining the same.
123

124 **Public Comment**

125
126 There were no comments.
127

128 **MOTION by Councilor Price, SECONDED by Councilor Flinn, to approve Item 8:**
129 **The Reserve at Lake Ridge Recreation Area Site Plan with the signage condition of**
130 **"No Parking" signs being required along the streets on the same side as fire hydrants**
131 **and a cul-de-sacs throughout the neighborhood.**
132

133 **AYE:** Flinn, Kelley, Price, Saunders
134

135 **NAY:** None
136

137 **MOTION PASSED: 4-0**
138

139 **Item 9: Sterling Venue Revised Site Plan – Quasi-Judicial**

140
141 **Joyce Heffington** explained the change to the site plan removes the fountain as it will be
142 difficult to maintain, installs a nice wall on the front of the property at the entrance, and
143 makes the outdoor wedding pavilion a little larger. Staff recommends approval with the
144 condition of a few minor corrections and a signed utility easement agreement.
145

146 **Scott Gerken** swore in Larry Krauzie.
147

148 **Mayor Kelley** inquired about the frequency of events.
149

150 **Larry Krauzie, Applicant**, explained that Fridays, Saturdays, and Sundays are typical days
151 of events as well as holidays.

152 **Mayor Kelley** commented about concern with overflow parking from Ferndale and asked
 153 Mark Johnson to look into ways to assist with this issue.

154

155 **Larry Krauzie** commented that they try to support the local community and agreed to be
 156 of assistance if they can.

157

158 **Public Comment**

159

160 There were no comments.

161

162 **Councilor Flinn** asked Joyce Heffington what corrections still need to be made.

163

164 **Joyce Heffington** explained a few calculations need adjusted due to the changes. These
 165 changes are being addressed, and we don't want to hold up the project.

166

167 **MOTION by Councilor Price, SECONDED by Councilor Flinn, to approve Item 9:**
 168 **Sterling Venue Revised Site Plan.**

169

170 **AYE:** Flinn, Kelley, Price, Saunders

171

172 **NAY:** None

173

174 **MOTION PASSED: 4-0**

175

176 **FINAL PUBLIC COMMENTS**

177

178 There were no comments.

179

180 **REPORTS**

181

182 **Mark Johnson** reported:

183 • Kids Safe Night Out event will be the traditional event this year on Saturday, October
 184 30, 2021

185 • The first mural renderings have been received from the Art Committee. He passed
 186 copies of the renderings out to Council showing the anchor piece, handprints, and border
 187 explaining the first piece was created by a South Lake middle school student that used
 188 to be a Minneola resident. Also, the handprints will be a fundraiser to help fund the
 189 project.

190 ○ Council consensus was to move forward with the project approving the
 191 renderings

192 • Pine Bluff H.O.A. is still working on providing a date they are available for a workshop

193 • 1-acre residential property off of Citrus Grove Road is interested in annexing into the
 194 city

195 • Pinecrest request for an early morning slab pour – 6-hour pour

196 • Stop sign has been requested on Tranquility. Staff is ok with installation, but we are still
 197 awaiting approval from H.O.A.

198

199 **Scott Gerken** reported:

200 • Chuck's Auto is ready to close once property is cleared and tenant has vacated

201 • Lot next to city hall is on schedule to close a week from Monday

- 202 • Pinecrest School is required to build the small part of South Avenue. Our code
- 203 requires streetlights and trails which the rest of the road doesn't have, so staff
- 204 suggested just having them install wiring for future street lighting.
- 205

206 **Scott Gerken** explained the school plans to open with the expanded school next fall and

207 suggested holding a workshop to address public questions and concerns with South Avenue.

208 The plan is to have a limited use for student drop-off in the morning and installation of

209 traffic calming devices.

210

211 **Mayor Kelley** requested the City notify everyone in the area by mail before we hold the

212 workshop.

213

214 **Council consensus** was to allow buildout of South Avenue without a trail or lights, but to

215 require prewiring for future lighting and an extra wide sidewalk from South Avenue to the

216 school.

217

218 **Councilor Saunders** provided a document showing several concepts of how the 63.8 acre

219 park could be developed.

220

221 **Mayor Kelley** asked Councilor Saunders to head up the project and meet with the developer

222 and engineer. He requested Mark Johnson coordinate the meetings.

223

224 **Councilor Flinn** commented that she would like to see something in the park for veterans.

225

226 **MOTION by Councilor Price, SECONDED by Councilor Flinn, to adjourn the**

227 **meeting.**

228

229 **AYE:** Serviss, Flinn, Kelley, Price, Saunders

230

231 **NAY:** None

232

233 **MOTION PASSED: 5-0**

234

235 *(Meeting adjourned at 7:33 P.M.)*

236

237

238

239



Pat Kelley, Mayor

242 **ATTEST:**

243

244

245 

246 Christina Stidham, City Clerk

247

