

**Minneola Community Redevelopment Agency
Minutes
May 05, 2020
Immediately Following the City Council Meeting at 6:30 P.M.
Minneola City Hall**

The City of Minneola Community Redevelopment Agency Meeting was called to order by Agency Chair Pat Kelley. Also present were Agency Vice Chair Pam Serviss, Agency Member Lisa Jones, Agency Member Kelly Price, Agency Member Joe Saunders, Scott Gerken (City Attorney), Mark Johnson (City Manager), Barbara Hollerand (City Clerk). Due to the Covid-19 pandemic, all present were practicing "social distancing" by remaining at least six feet apart in the Council Chambers.

CALL TO ORDER

Agency Chair Kelley called the meeting to order at 6:52 p.m. immediately following the City Council meeting.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Agency Vice Chair Serviss.

PUBLIC COMMENTS

Agency Chair Kelley asked for public comments. There were no comments.

AGENDA REVIEW

Mark Johnson asked that Item 2 – Contract – Professional Services for Surveying and Item 5 – Contract – Professional Services for Landscaping be pulled from the consent agenda for further explanation.

MOTION by Agency Member Jones, SECONDED by Agency Vice Chair Serviss, to pull items 2 and 5 from the consent agenda.

AYE: Serviss, Jones, Kelley, Price, Saunders

NAY: None

MOTION PASSED: 5-0

CONSENT AGENDA

Item 1: C.R.A. Minutes from January 21, 2020

Item 3: Contract – Trail Resurfacing

Item 4: Change Order – Water Distribution System Improvements Areas 2 & 3

49 **MOTION by Agency Member Price, SECONDED by Agency Vice Chair Serviss, to**
50 **approve the consent agenda.**

51
52 **AYE:** Serviss, Jones, Kelley, Price, Saunders

53
54 **NAY:** None

55
56 **MOTION PASSED: 5-0**

57
58 **Item 2: Contract – Professional Services**

59
60 **Mark Johnson** explained that an updated trail survey is needed to complete a grant
61 requirement for the trail resurfacing project. He said that staff had contacted Blackburn
62 Surveying, the company that had surveyed the trail in 1993.

63
64 **Mark Johnson** requested agency approval to contract with Blackburn Surveying for the
65 new survey at a price not to exceed \$5,000, with the contract subject to city manager and
66 city attorney review.

67
68 **MOTION by Agency Member Jones, SECONDED by Agency Vice Chair Serviss, to**
69 **approve Item 2: Contract – Professional Services, subject to city manager and city**
70 **attorney review and not to exceed \$5,000.**

71
72 **AYE:** Serviss, Jones, Kelley, Price, Saunders

73
74 **NAY:** None

75
76 **MOTION PASSED: 5-0**

77
78 **Item 5: Contract – Professional Services**

79
80 **Mark Johnson** explained that staff was still soliciting three quotes for landscaping
81 enhancements for the trail renovation project. He asked for agency approval, subject to city
82 manager and city attorney review and selection, with the price not to exceed \$10,000.

83
84 **MOTION by Agency Member Jones, SECONDED by Agency Member Price, to**
85 **approve Item 5: Contract – Professional Services, subject to city manager and city**
86 **attorney review and not to exceed \$10,000.**

87
88 **Scott Gerken** confirmed that the intent of the motion was to authorize the city manager to
89 approve a contract not to exceed \$10,000.

90
91 **AYE:** Serviss, Jones, Kelley, Price, Saunders

92
93 **NAY:** None

94
95 **MOTION PASSED: 5-0**

FINAL PUBLIC COMMENTS

Agency Chair Kelley asked for public comments. There were no comments.

MOTION by Agency Member Price, SECONDED by Agency Vice Chair Serviss, to adjourn the C.R.A. Meeting.

AYE: Serviss, Jones, Kelley, Price, Saunders

NAY: None

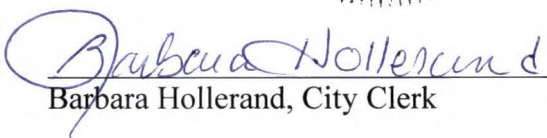
MOTION PASSED: 5-0

(C.R.A. Meeting adjourned at 6:56 p.m.)

ATTEST:




Pat Kelley, Agency Chair


Barbara Hollerand, City Clerk