

**Minneola City Council
Meeting Minutes
February 20, 2024 at 6:30 PM
Minneola City Hall**

The City of Minneola City Council was called to order by Mayor Pat Kelley. Also present were Councilor Pam Serviss, Vice Mayor Debbie Flinn, Councilor Erick Hernandez, Councilor Joe Saunders, Scott Gerken (City Attorney), Mark Johnson (City Manager), Kristine Thompson (City Clerk)

CALL TO ORDER

Mayor Kelley called the meeting to order at 6:30 p.m.

MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE

A moment of silence was observed, and the Pledge of Allegiance was led by **Vice Mayor Flinn**.

AGENDA REVIEW

There were no changes.

PUBLIC COMMENTS

Robert Holmquist, 841 Forestwood Dr., spoke about traffic concerns on Forestwood Dr and requested digital speed signs be installed.

Mark Rabe, 845 Forestwood Dr., spoke about commercial traffic on Forestwood Dr. and vehicles parking on the sidewalks.

Mayor Kelley suggested Mark Johnson would reach out to them regarding their concerns.

CITY MANAGER'S CONSENT AGENDA

Item 1: City Council Meeting Minutes – February 6, 2024

Item 2: Purchase Request – Rotork Electric Actuator

Item 3: Purchase Request – School Zone Signal Equipment

Item 4: Agreement – National Purchasing Cooperative Interlocal Participation

Item 5: Plan Extension – Vista Hills Apartments

Item 6: Annual Agreement – Francis Franco GIS Services

Public Comment

There were no comments.

MOTION by Councilor Serviss, SECONDED by Vice Mayor Flinn to approve the City Manager's consent agenda.

47 **AYE:** Serviss, Flinn, Hernandez, Saunders, Kelley

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49 **NAY:** None

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51 **MOTION PASSED: 5-0**

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53 **COMMISSION DISCUSSION AND ACTION ITEMS**

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55 **Item 7: Discussion – On-Street Parking**

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57 **Councilor Hernandez** suggested he would like the code to be reviewed as it relates to current
58 on-street parking regulations.

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60 There was a discussion regarding the recent issuance of parking violation warnings throughout
61 the City and junk vehicles stored in driveways.

62
63 **Public Comments**

64
65 **David Yeager**, 13415 Sullivan Rd., spoke about on street parking.

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67 **Jennifer Morse**, 1064 Golden Dawn Loop, spoke about junk vehicles in Ardmore Reserve.

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69 **Councilor Hernandez** requested data relating to the number of parking violation warnings
70 issued in the past eight weeks and for this item to be included on the next agenda as a discussion
71 item.

72
73 **Item 8: Ordinance 2024-03 Artificial Turf – Second Reading**

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75 **Scott Gerken** read the ordinance by title.

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77 **Joyce Heffington** explained the regulations established within this ordinance.

78
79 **Public Comment**

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81 **Jennifer Morse** expressed concern with the potential impact of artificial turf on the environment.

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83 **MOTION by Councilor Hernandez, SECONDED by Councilor Serviss to approve Item 8:**
84 **Ordinance 2024-03 Artificial Turf – Second Reading with condition a fence or barrier is**
85 **required with the installation of artificial turf.**

86
87 **AYE:** Serviss, Flinn, Hernandez, Saunders, Kelley

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89 **NAY:** None

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91 **MOTION PASSED: 5-0**

Item 9: Ordinance 2024-04 Municipal Service Taxing Unit (MSTU) – Second Reading

Scott Gerken read the ordinance by title.

Public Comment

There were no comments.

MOTION by Councilor Hernandez, SECONDED by Councilor Serviss to approve Ordinance 2024-04 Municipal Service Taxing Unit (MSTU) – Second Reading.

AYE: Serviss, Flinn, Hernandez, Saunders, Kelley

NAY: None

MOTION PASSED: 5-0

Item 10: Agreement – Hausinger & Associates

Mark Johnson explained this item is for an agreement with Hausinger & Associates for drilling a water well. The City is requesting to piggyback a contract with the City of Mascotte to drill a well for an alternative water supply near the East Ridge Water Treatment Plant. This project would be partially funded by grants. He indicated this is to meet requirements established by St. Johns River Water Management District (SJRWMD).

Scott Gerken requested if council approves the item, to do with conditioned upon city attorney review and approval.

Public Comments

There were no comments.

MOTION by Councilor Serviss, SECONDED by Vice Mayor Flinn to approve Item 10: Agreement – Hausinger & Associates conditioned on City Attorney review and approval.

AYE: Serviss, Flinn, Hernandez, Saunders, Kelley

NAY: None

MOTION PASSED: 5-0

Item 11: Hills of Minneola School Sign

Mark Johnson indicated the Lake County School Board has requested City Council review their proposed placement of the sign at the school site, in the Hills of Minneola, off Keystone Pass Blvd.

Public Comments

There were no comments.

MOTION by Vice Mayor Flinn, SECONDED by Councilor Serviss to approve Item 11: Hills of Minneola School Sign as presented.

AYE: Serviss, Flinn, Hernandez, Saunders, Kelley

NAY: None

MOTION PASSED: 5-0

Item 12: Social Media Notice Template

The item was tabled until the next meeting to allow additional time for the Council members to provide comments to include on the template.

Item 13: Discussion – Golf Carts

A video was played from a social media post made by The Crooked Can.

Mayor Kelley suggested since The Crooked Can is advertising the City as “Golf Cart Friendly” the Council should assess if the City needs to update golf cart regulations, which do not currently allow golf carts on the streets or sidewalks unless their modified and registered, or if The Crooked Can should be notified to change their marketing materials.

Public Comment

Members of the public spoke in regard to golf carts on public roads and possible regulations.

The Council’s consensus was to request the City Attorney’s office to review the recently updated state law and consult with neighboring cities, such as Winter Garden and Clermont, for insight on how to regulate golf carts.

Scott Gerken indicated he would draft a template and include samples from other cities.

Item 14: Discussion – Chamber Breakfast

Mayor Kelley suggested the South Lake Chamber of Commerce has asked if the City would like to host the Chamber Breakfast again in July.

There was a discussion regarding possible topics and the collection of sponsorships to fund this breakfast.

The Council's consensus was to host the South Lake Chamber of Commerce breakfast in July at the Sterling Wedding Venue provided no City funds are spent on the event.

FINAL PUBLIC COMMENTS

David Yeager, 13145 Sullivan Rd., spoke about the cemetery, honoring Mary Jane Lange and Frank Morris, parking at City Hall, and well locations.

REPORTS

Mark Johnson

- Efforts have been increased to help educate residents about parking violations by issuing warning citations.
- Cybersecurity framework is available and can be emailed to the council. This framework includes identification, protection, detection, response, and recovery. He also suggested the City has added ransomware coverage to the insurance policy through FMIT.
- The farmer's market flyer has been revised to include food trucks. He indicated the next market is Wednesday, February 28th, from 5:00 pm to 9:00 p.m. and once the market attracts more vendors, it will be expanded into the gymnasium.
- Dropbox has been made accessible on the Council's tablets for viewing during council meetings.
- An impact fee study has been completed by Florida Rural Water. Staff is working to schedule them to present their findings at an upcoming council meeting.
- Lake County has suggested they can make a portion of Grassy Lake Road, between Education Avenue and Old Highway 50, from 30 mph to 25 mph to be consistent with the other portion of the road but has requested the City submit their approval in a letter.
 - The Council's consensus was to issue a letter of approval to make the entirety of Grassy Lake Road 25 mph.
- A shed from the East Ridge Water Treatment Plant was moved to the community garden to store garden supplies.
- Spoke about school zone improvements Lake County will be making along North Hancock Road.
- Spoke about a school zone sign on Education Avenue, behind Minneola Charter School.

Councilor Serviss

- Inquired about the dates scheduled for upcoming workshops.
 - The Council's consensus was to hold the CRA projects workshop would be on April 23rd and the parks workshop would be June 11th.
- Inquired on status of the MS Awareness 5k Walk/Run.
- Spoke about a Greater Clermont Cancer Foundation event which will be held at Trailhead Park on Saturday March 2nd at 11:00 a.m.
- Spoke about an event she and Councilor Flinn will be attending, "Sips and Suds" on Sunday March 24th at Lil Anthonys restaurant.

Mayor Kelley

- Asked to research what the state holidays are for the City's holidays to coincide.

Councilor Hernandez

- Inquired about the status of the dodgeball event.
 - Mark indicated staff would be meeting by the end of the week to discuss details.

Scott Gerken

- Spoke about districting. He stated that he had spoken with Kurt Spitzer of Kurt Spitzer & Associates, a Tallahassee districting consultant recommended by the League of Cities, regarding converting Minneola to districts. Mr. Spitzer proposed to conduct a workshop on districting at the City for \$4,000, which is all inclusive. Consensus of Council was to perhaps seek the consultant's assistance in the future in drawing maps and related items, but not to spend the \$4,000 now.
 - The Council's initial consensus was to have four districts, with a mayor, and voting at large.
 - Indicated he would bring back a draft ordinance for discussion. He asked if the council wished to have this on the ballot in November.
 - The Council's consensus was to have this on the ballot in November.
- Spoke about litigation relating to the annual Form 6 filing requirements.
- Spoke about Montverde's request to extend the ISBA.
 - The Council's consensus was to move forward with this extension.

MOTION by Councilor Serviss, SECONDED by Councilor Hernandez to adjourn.

AYE: Serviss, Flinn, Hernandez, Kelley, Saunders

NAY: None

MOTION PASSED: 5-0

(Meeting adjourned at 8:35 P.M.)

Pat Kelley, Mayor

ATTEST:



Kristine Thompson, City Clerk

