



City of Minneola
Planning Department
800 N Highway 27, Minneola, FL 34755
(352) 394 – 3598 x2202

Abandoned Residential Property Registration Form

Property Address: _____

Parcel ID Number: _____

Notice of Default Recordation #: _____

Lender/Lien Holder: _____

Contact Name: _____ Contact Phone #: _____

Lender/Lien Holder Mailing Address: _____

Property Manager: _____ Business License #: _____

Contact Name: _____ 24 Hour Phone #: _____

Property Management Local Mailing Address: _____

Annual Registration Fee: \$70.00

Please Check One: New Registration Renewal

An annual registration fee shall accompany this registration form. The fee and registration shall be valid for the calendar year, or remaining portion of the calendar year in which the registration was initially required. Subsequent registrations and fees are due January 1st of each year and must be received no later than January 31st of the year due. Registration fees will not be prorated. Sec. 27-3(c)

Signature

Date

Print Name

Registration Form for Abandoned Residential Property

City of Minneola Municipal Code, Chapter 27: Abandoned Residential Property Registration Sec. 27-3(c)

It is the purpose and intent of the City Council of the City of Minneola, through adoption of this Chapter to establish an abandoned residential property registration program as a mechanism to protect residential neighborhoods from becoming blighted through the lack of maintenance and security of abandoned properties.

Owner Responsibility under Minneola Municipal Code Chapter 27:

- If the property is vacant or abandoned, the beneficiary/trustee shall register the property with the City using this form within ten days of transfer, vacancy or subsequent vacancy. Sec. 27-3(c)
- Report to the City any change of address and change of contact information within ten days of said change. Sec. 27-3
- Maintain the property on a weekly basis. Sec. 27-4
- Secure the property. Sec. 27-4
- Post the property with the property manager's name, address and 24-hour contact phone number. Sec. 27-5