

**CITY OF MINNEOLA, FLORIDA**  
**AGGREGATE LOT APPLICATION**  
**(Combining of two or more contiguous lots or parcels)**  
(Please type or write very clearly)

This Checklist is based on the relevant provisions of Chapter 126 - 3 (c) of the Minneola, FL Code of Ordinances. The Code is available online at [www.municode.com](http://www.municode.com). The requirements below are minimums that may be adjusted in the pre-application conference.

**Application Review Process**

City of Minneola Code of Ordinances Section 126-3(c)

When approving an aggregate lot request, the City Manager or designee shall do so by executing a "Notice of City of Minneola's Approval of Aggregate Lots," which shall provide, among other things, that the lot or parcel, if split in the future, must comply with all applicable criteria for the zoning district in which it is located, and that such split must be approved by the city. The executed "Notice of City of Minneola's Approval of Aggregate Lots" shall be recorded in the public records of Lake County, Florida.

Any Easements that exist along the property line that are to be joined shall be vacated prior to approval.

**Submission Requirements**

*The following information is required for all Aggregate Lot Applications*

- 1 – Legal Description of each Lot or Parcel to be Aggregated [could be on the survey]
- 1 – 11"x17" Boundary Survey for each Lot or Parcel to be Aggregated [Signed and Sealed]
- 1 – 11"x17" Proposed Aggregate Lot Boundary Survey [Sign and Seal not required]
- 1 – Copy of Warranty Deed for each Lot or Parcel to be Aggregated
- 1 – Copy of the signed and notarized property Owner's Authorization form (if applicable)

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**Transmit to:**

Planning & Zoning Department, 800 N. U.S. Hwy 27, Minneola, FL 34715  
Phone: 352-394-3598, ext 221

***Fax or e-mail submissions are not acceptable.***

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**CITY OF MINNEOLA, FLORIDA**  
**AGGREGATE LOT APPLICATION**  
**(Combining of two or more contiguous lots or parcels)**  
(Please type or write very clearly)

Applicant Name: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Applicant Phone #: \_\_\_\_\_ Fax # and/or E-mail: \_\_\_\_\_

Applicant Is: Owner: \_\_\_\_\_ Agent: \_\_\_\_\_ Purchaser: \_\_\_\_\_ Lessee: \_\_\_\_\_ (check one)

General Location and/or Street Address: *(If more than 3 properties continue on back of page)*

A). \_\_\_\_\_

B). \_\_\_\_\_

C). \_\_\_\_\_

Alternate Key Number(s): *(If more than 3 properties continue on back of page)*

A). \_\_\_\_\_ B). \_\_\_\_\_ C). \_\_\_\_\_

Subject Site Area(s) (acres or sq. ft.): *(If more than 3 properties continue on back of page)*

A). \_\_\_\_\_ B). \_\_\_\_\_ C). \_\_\_\_\_

Zoning Designation(s): *(If more than 3 properties continue on back of page)*

A). \_\_\_\_\_ B). \_\_\_\_\_ C). \_\_\_\_\_

Subject Site Future Land Use Designation(s): *(If more than 3 properties continue on back of page)*

A). \_\_\_\_\_ B). \_\_\_\_\_ C). \_\_\_\_\_

Present Use(s) (inc. sq. ft. of structures): *(If more than 3 properties continue on back of page)*

A). \_\_\_\_\_

B). \_\_\_\_\_

C). \_\_\_\_\_

Proposed Use(s): *(If more than 3 properties continue on back of page)*

A). \_\_\_\_\_

B). \_\_\_\_\_

C). \_\_\_\_\_

**CITY OF MINNEOLA, FLORIDA  
AGGREGATE LOT APPLICATION (cont'd)**

**CONTACT LIST**

Owner Name: \_\_\_\_\_

Owner Address: \_\_\_\_\_

Owner Phone #: \_\_\_\_\_ Fax # and/or E-mail: \_\_\_\_\_

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Designated Project Contact Name: \_\_\_\_\_

Contact Address: \_\_\_\_\_

Contact Phone #: \_\_\_\_\_ Fax # and/or E-mail: \_\_\_\_\_

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Engineer Name: \_\_\_\_\_ Registration #: \_\_\_\_\_

Engineer Address: \_\_\_\_\_

Engineer Phone #: \_\_\_\_\_ Fax # and/or E-mail: \_\_\_\_\_

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Architect Name: \_\_\_\_\_ Registration #: \_\_\_\_\_

Architect Address: \_\_\_\_\_

Architect Phone #: \_\_\_\_\_ Fax # and/or E-mail: \_\_\_\_\_

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Landscape Architect Name: \_\_\_\_\_ Registration #: \_\_\_\_\_

L. Architect Address: \_\_\_\_\_

L. Architect Phone #: \_\_\_\_\_ Fax # and/or E-mail: \_\_\_\_\_

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