



**CITY OF MINNEOLA
800 N. US HIGHWAY 27
MINNEOLA, FL 34715
PHONE: 352-394-3598**

MINNEOLA RECREATION DEPARTMENT

APPLICATION FOR USE OF FACILITIES

Date applied: _____ Event date: _____

Facility to be used: Gym Meeting Room Council Chamber Kitchen

Will Alcohol be served at function? (Circle one) Yes No

Time use begins (open): _____ Ends: _____

Purpose for facility use: _____

Person making application: _____

Organization: _____

Address: _____

Phone: _____

Person in charge of event: _____ Phone: _____

Expected attendance: _____

Deposit Amount _____ Check# _____ Cash

Deposit refund address: _____



**CITY OF MINNEOLA
800 N. US HIGHWAY 27
MINNEOLA, FL 34715
PHONE: 352-394-3598**

MINNEOLA RECREATION DEPARTMENT

APPLICATION FOR USE OF FACILITIES

I (we) hereby agree that the City of Minneola, its officials and employees, will not be responsible for any damage or accidents or injury that may happen to the user or his (its) agents, servants, employees, or property from any agreement in use of properties of the City of Minneola, and said user hereby releases the City of Minneola from, and agrees to indemnify it against, any and all claims for such injuries.

If this application is approved the applicant will be subject to the use agreements, rules, and regulations attached hereto. A permit will be sent to the applicant upon approval; if denied the applicant will be so notified.

Signature: _____ Date: _____

Address: _____

Phone: _____

Witness: _____ Date: _____

Witness: _____ Date: _____



CITY OF MINNEOLA FACILITY RENTAL FEE CHARGES

*****Attach this sheet to Facilities Use Agreement*****

Date applied: _____

Date of Event: _____

Name/Organization _____

Fee Schedule:

Description	Cost	Amount Due
Gymnasium Rental	\$240.00 for first 4 hours (Minneola Resident)	_____
Gymnasium Rental	\$60.00 each additional hour (Minneola Resident)	_____
Gymnasium Rental	\$300.00 for first 4 hours (Non – Resident)	_____
Gymnasium Rental	\$75.00 each additional hour (Non – Resident)	_____
Meeting Room R-	\$25.00 / NR- \$40.00 per hour	_____
Kitchen	\$ 100.00 per event	_____
Sales Tax	7%	_____
Security Officer	\$ 25.00 per hour	_____
	\$ 10.00 Administrative Service Fee	_____
Total Amount Due		=====

Deposit Paid:

Date Paid _____ Ck No. _____ Amount _____

Fees paid:

Date Paid _____ Ck. No. _____ Amount _____

Deposit Refunded by City of Minneola:

Date Paid _____ Ck. No. _____ Amount _____