

**Minneola City Council  
Minutes  
December 17, 2019 at 6:30 PM  
Minneola City Hall**

The City of Minneola Council Meeting was called to order by Vice Mayor Pam Serviss. Also present were Councilor Kelly Price, Councilor Joe Saunders, Scott Gerken (City Attorney), Mark Johnson (City Manager), and Barbara Hollerand (City Clerk). Mayor Pat Kelley and Councilor Lisa Jones were absent.

**CALL TO ORDER**

**Vice Mayor Serviss** called the meeting to order at 6:30 p.m.

**MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE**

A moment of silence was observed, and the Pledge of Allegiance was led by a boy scout in attendance.

**AGENDA REVIEW**

**Scott Gerken** requested to table Item 7: Ordinance 2019-09 – Private Provider Inspections & Plans Review to the January 7, 2020 council meeting.

**MOTION by Councilor Price, SECONDED by Councilor Saunders, to table Item 7 to January 7, 2020.**

**AYE:** Serviss, Price, Saunders

**NAY:** None

**MOTION PASSED: 3-0**

**MOTION by Councilor Price, SECONDED by Councilor Saunders, to excuse Mayor Kelley and Councilor Jones.**

**AYE:** Serviss, Price, Saunders

**NAY:** None

**MOTION PASSED: 3-0**

**PUBLIC COMMENTS**

**Vice Mayor Serviss** asked for public comments. There were no comments.

46 **CONSENT AGENDA**

47

48 **Item 1: City Council Meeting Minutes December 3, 2019**

49

50 **Item 2: Contract – Financial Software & Support Services – Budgeted**

51

52 **Item 3: Contract – Professional Services – Budgeted**

53

54 **Item 4: Purchase Request – Firefighter Personal Protective Equipment – Budgeted**

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56 **Item 5: Emergency Purchase Request – Sewer Force Main Repairs**

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58 **Vice Mayor Serviss** asked for public comments. There were no comments.

59

60 **MOTION by Councilor Saunders, SECONDED by Councilor Price, to approve the**

61 **Consent Agenda.**

62

63 **AYE:** Serviss, Price, Saunders

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65 **NAY:** None

66

67 **MOTION PASSED: 3-0**

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69 **DISCUSSION & ACTION ITEMS**

70

71 **Item 6: Waiver of Fines Request – McCoy Investments, Inc.**

72

73 **Mark Johnson** provided background information and stated that the property owner's

74 tenant created the violations. He stated that once the tenant was gone, the property owner

75 was able to bring the property into compliance. He said the property owner has paid the hard

76 costs associated with the code enforcement action.

77

78 **Tony McCoy**, property owner, stated that he and his family incurred substantial legal fees

79 over several years trying to evict the tenant. He requested the council's assistance in

80 resolving the matter by waiving the fines.

81

82 **Councilor Price** stated her support for the request.

83

84 **Councilor Saunders** stated his support for the request.

85

86 **Vice Mayor Serviss** asked for public comments. There were no comments.

87

88 **Scott Gerken** clarified how to word the motion.

89

90 **MOTION by Councilor Price, SECONDED by Councilor Saunders, to approve the**

91 **Release of Lien and the Waiver of the Remaining Fines.**

92 **AYE:** Serviss, Price, Saunders

94 **NAY:** None

96 **MOTION PASSED: 3-0**

98 **Item 8: Ordinance 2020-01 – Garage Sales – First Reading**

100 **Scott Gerken** read the ordinance in title only. He reminded council that no vote would be  
101 taken at first reading.

103 **Joyce Heffington** provided background information. She stated that the planning & zoning  
104 commission had recommended allowing two community garage sales per year instead of  
105 one and making no changes to the four garage sales per year allowed for individual  
106 residential property owners.

108 **Vice Mayor Serviss** asked for public comments. There were no comments.

110 **FINAL PUBLIC COMMENTS**

112 **Vice Mayor Serviss** asked for final public comments. There were no comments.

114 **REPORTS**

116 **Mark Johnson:**

- 117 • Updated council on the status of the Education Avenue street light pre-wiring  
118 requirement that is holding up the close out of that project. He said the developer has  
119 agreed to provide a letter of commitment and a performance bond so that the City can  
120 sign off on the road and the County can release the developer's impact fee credits.
  - 121 ○ **Councilor Saunders** spoke regarding budgeting for street lights and poles along
  - 122 Education Avenue
  - 123 ○ **Council consensus** was that the City would accept a performance bond and
  - 124 commitment letter in exchange for accepting Education Avenue as complete
- 125 • Provided an update that the board of county commissioners approved a zoning change  
126 from R-1 to R-2 for the Vista Grande development, which will allow up to eight homes  
127 instead of the 11 homes requested.
- 128 • Asked for council consensus to allow staff to pursue a \$400,000 parks grant to acquire  
129 additional property behind Minneola Trailhead Park. He said the grant requires a 50/50  
130 match which would come from C.R.A. funds.
  - 131 ○ **Council consensus** was to pursue the grant.
- 132 • Updated council on the annual school concurrency meeting and provided a summary of  
133 planned school expansions and improvements. He said an expansion to Lake Minneola  
134 High School that includes more parking is projected to be completed by 2021.
  - 135 ○ **Vice Mayor Serviss** asked if the additional parking would be on school property.
- 136 • Stated that to the best of his knowledge, the parking would be on school property.



- 137 • Stated that he recommended the school district or the Lake-Sumter M.P.O. update a  
138 countywide schools traffic study to better understand traffic flow, access, queuing and  
139 parking needs at the schools. He recommended updating the related standards for each  
140 type of school, identifying existing deficiencies, and then addressing those deficiencies.  
141 • Requested that eligible city staff who have been unable to take vacation time be allowed  
142 to request a one-time payout of up to one year of their vacation accrual  
143 ○ **Council consensus** was allow staff to offer a one-time payout of vacation time for  
144 eligible employees  
145

146 **Councilor Price:**

- 147 • Thanked everyone for their efforts on the parade  
148

149 **Vice Mayor Serviss:**

- 150 • Thanked staff for going above and beyond in putting together the parade. She said she  
151 had a lot of fun and that the spectator turnout was “fabulous.”  
152 • Recommended that city staff receive a \$100 holiday gift card in appreciation for all their  
153 hard work during the past year.  
154 ○ **Council consensus** was to provide holiday gift cards to all employees.  
155 • Wished everyone a Merry Christmas and Happy New Year.  
156

157 **Scott Gerken:**

- 158 • Wished everyone a Merry Christmas  
159

160 **Councilor Saunders:**

- 161 • Updated council on his research on the cemetery project. He said he has already spent  
162 about 40 hours on research and anticipates spending at least 100 more hours on the  
163 project. He said he visited Oak Hill Cemetery in Clermont and spoke with the  
164 groundskeeper and with Clermont’s city clerk. He said he is also getting information  
165 from the Veterans Administration office.  
166 ○ **Vice Mayor Serviss** thanked Councilor Saunders for his work on the project.  
167 ○ **Councilor Price** also extended her appreciation for his efforts.  
168

169 **Councilor Price:**

- 170 • Thanked Mark Johnson and City staff.  
171

172 **MOTION by Councilor Price, SECONDED by Councilor Saunders, to adjourn.**  
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174 **AYE:** Serviss, Price, Saunders  
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176 **NAY:** None  
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178 **MOTION PASSED: 3-0**  
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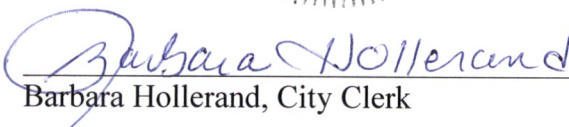
180 *(Meeting adjourned at 6:56 P.M.)*  
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ATTEST:



  
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Pat Kelley, Mayor

  
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Barbara Hollerand, City Clerk