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**Minneola City Council
Minutes
February 18, 2020 at 6:30 PM
Minneola City Hall**

The City of Minneola Council Meeting was called to order by Mayor Pat Kelley. Also present were Councilor Lisa Jones, Councilor Kelly Price, Councilor Joe Saunders, Scott Gerken (City Attorney), Mark Johnson (City Manager), and Barbara Hollerand (City Clerk). Vice Mayor Pam Serviss was absent.

CALL TO ORDER

Mayor Kelley called the meeting to order at 6:34 p.m.

MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE

A moment of silence was observed, and the Pledge of Allegiance was led by Councilor Saunders.

AGENDA REVIEW

MOTION by Councilor Price, SECONDED by Councilor Jones, to excuse Vice Mayor Serviss.

AYE: Jones, Kelley, Price, Saunders

NAY: None

MOTION PASSED: 4-0

There were no changes to the agenda.

PUBLIC COMMENTS

Mayor Kelley asked for public comments. There were no comments.

CONSENT AGENDA

Item 1: City Council Workshop Minutes January 28, 2020

Item 2: City Council Meeting Minutes February 4, 2020

Item 3: Surplus & Disposal of Equipment

Item 4: Purchase Request – Emergency Response Vehicle – *Budgeted*

Item 5: Purchase Request – Emergency Response Vehicle Accessories - Budgeted

Mayor Kelley asked for public comments. There were no comments.

MOTION by Councilor Saunders, SECONDED by Councilor Price, to approve the Consent Agenda.

AYE: Jones, Kelley, Price, Saunders

NAY: None

MOTION PASSED: 4-0

DISCUSSION & ACTION ITEMS

Item 6: Interlocal Agreement – Regional Water Supply Planning & Strategy

Mark Johnson stated that St. Johns River Water Management District had requested this formal agreement but that the cities of Clermont, Groveland, and Minneola have already been coordinating efforts. He stated it is a fact-finding committee and the members would not have the authority to bind the City to any project or funding agreements.

Mayor Kelley asked for public comments. There were no comments.

MOTION by Councilor Jones, SECONDED by Councilor Price, to approve Item 6: Interlocal Agreement – Regional Water Supply Planning & Strategy.

AYE: Jones, Kelley, Price, Saunders

NAY: None

MOTION PASSED: 4-0

Item 7: Community Development Block Grant Addendum

Mark Johnson provided background information and explained that the addendum extends the current agreement to allow additional time to complete the water line replacement project. He spoke regarding the role of Lake County in administering the grant program and confirmed that the County retains an administrative fee.

Scott Gerken spoke regarding the benefit to the City in partnering with the County and said the addendum provides the City with an additional year to complete the project.

Mayor Kelley asked for public comments. There were no comments.

MOTION by Councilor Jones, SECONDED by Councilor Price, to approve Item 7: Community Development Block Grant Addendum.

AYE: Jones, Kelley, Price, Saunders

NAY: None

MOTION PASSED: 4-0

FINAL PUBLIC COMMENTS

Mayor Kelley asked for final public comments. There were no comments.

REPORTS

Mark Johnson:

- Stated that the public meeting with residents abutting the Oakland-area pond will be Tuesday, February 25 at 6:30 p.m. in the council chambers.
- Stated that the Groveland Four monument dedication is Friday, February 21 at 10:30 a.m. in Tavares.
- Spoke regarding some readdressing issues in several areas of the City and the benefits to public safety.
 - **Mayor Kelly** spoke regarding some jurisdictions that paint the address number on the pavement. He suggested consulting with Fire Chief Jan Otero.
 - **Councilor Price** stated that was done in the past.
- Stated that City code requires address numbers on homes. He said staff would look into it further.
 - **Mayor Kelley** spoke regarding coordination with the sheriff's office. He suggested that in the future, the City may want to require pavement marking from builders.
- Spoke regarding an alternative numbering system that uses distances from a parent street as the address number.
- Spoke regarding meeting with Mascotte to discuss purchasing some of their fire equipment should Mascotte disband its fire department.
 - **Mayor Kelley** asked if council could grant the city manager authorization to make purchases of fire equipment up to a certain limit.
 - **Scott Gerken** provided direction for how the council could authorize the expenditures including signing a purchase agreement subject to council approval.
 - **Councilor Jones** confirmed the city manager's purchasing limit of \$10,000.
 - **Mayor Kelley** asked if Mascotte had made a formal decision to disband the fire department.

Councilor Jones:

- Spoke regarding recent news stories about aging water lines and resulting environmental impacts in some municipalities in Florida and around the country. She spoke regarding the importance of maintaining water and sewer pipes.

- 135 • Spoke regarding construction in the Hills of Minneola, grading, and monitoring site
136 work to ensure conformance with city codes.
- 137 ○ **Mayor Kelly** stated that the City requires a form-board survey and checks as-builts
138 to ensure compliance. He said that staff was checking the tolerances to make sure
139 they are correct. He asked about private provider inspections and when the City
140 reviews the results.
- 141 • Stated her concern with private provider inspections.
- 142 ○ **Scott Gerken** stated that private-provider inspections are now allowed by state
143 statute, despite opposition by the Florida League of Cities. He spoke regarding
144 audits and the City's inspections.
- 145 • Spoke regarding performing audits early in the construction process.
- 146 ○ **Mayor Kelley** spoke regarding meeting with the property owner on Friday.
- 147 ○ **Councilor Saunders** spoke regarding the timing of audits.
- 148 ○ **Mayor Kelley** spoke regarding giving the property owner early notice that the
149 City would be auditing some work.
- 150 ○ **Nathan Focht**, county resident, spoke regarding his support for closely
151 monitoring the site work.
- 152 ○ **Mayor Kelley** spoke regarding property east of Jorhagen Drive and cuts to the
153 hill.
- 154 • Spoke regarding not waiting for the roads to be graded and communicating with
155 developers that the City will be monitoring the process closely.
- 156 ○ **Mark Johnson** asked if the city council wanted to hire a surveyor to spot check
157 the elevations.
- 158 ○ There was **no consensus** to hire a surveyor.
- 159 ○ **Mayor Kelley** asked that staff speak with Hanover representatives about the site
160 work at Jorhagen Drive.

161 **Councilor Price:**

- 162 • Thanked Mark Johnson and the parks staff for the recent maintenance at the community
163 garden.

164

165 **Mayor Kelley:**

- 166 • Provided information on an upcoming Lake County Schools redistricting workshop on
167 Thursday, February 20 and said he would attend to listen to the discussion. He stated
168 that the district's option 3 would send Minneola students to Astatula. He said he had
169 met with School Board Member Bill Mathias and with Superintendent Diane Kornegay.
170 He said he supported having the redistricting line drawn at C.R. 561A instead of at
171 Florida's Turnpike.
- 172 • Asked for council consensus on moving forward with getting the Hills of Minneola
173 school site in the City's name and to consider starting the paperwork to establish a
174 municipal charter should the City not support the school district's plans and timeline for
175 the site.
- 176 ○ **Councilor Saunders** questioned the timing.
- 177 • Provided background on the school district's plans in the Four Corners area and with
178 Aurelia M. Cole Academy in Clermont. He spoke regarding the City planning for a
179 charter school on the Hills of Minneola site should the district later reprioritize its capital

projects and the Hills of Minneola school site is no longer its third priority after the Four Corners school and Aurelia M. Cole Academy.

- **Mark Johnson** spoke regarding past discussions with charter school companies.

- Spoke regarding the City gaining title to the property and keeping options open.

- **Mark Johnson** spoke regarding the 10-year utility master plan and the City's need to expand its plant.

- **Councilor Jones** spoke in support of getting the school site in the City's name and with getting the charter school lined up as a fall-back position.

- Stated that he would attend the redistricting meetings and then follow up with the school board member and superintendent.

- Spoke regarding surveying work being completed for the skate park construction. He said construction would take 8-10 weeks.

- **Councilor Jones** asked if a design concept was available to post online.

- Stated a concept would be available once the project broke ground. He spoke regarding visiting other cities' skate parks, signage, Orlando's approach with entrance fees and fencing, and the skate park culture.

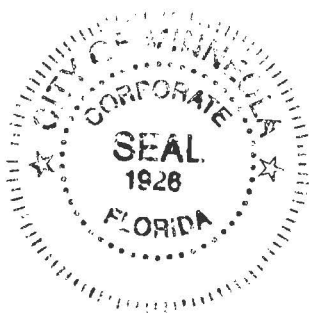
MOTION by Councilor Price, SECONDED by Councilor Saunders, to adjourn.

AYE: Jones, Kelley, Price, Saunders

NAY: None

MOTION PASSED: 4-0

(Meeting adjourned at 7:39 P.M.)



ATTEST:

Pat Kelley, Mayor

Barbara Hollerand, City Clerk