

**Minneola City Council  
Meeting Minutes  
Minneola City Hall  
March 15, 2022 at 6:30 PM**

The City of Minneola City Council meeting was called to order by Mayor Pat Kelley. Also present were Councilor Debbie Flinn, Councilor Kelly Price, Councilor Joe Saunders, Scott Gerken (City Attorney), Mark Johnson (City Manager), and Kristine Thompson (City Clerk).

**CALL TO ORDER**

**Mayor Kelley** called the meeting to order at 6:32.

**MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE**

A moment of silence was observed, and the Pledge of Allegiance was led by **Mayor Kelley**.

**MOTION** by Councilor Price, **SECONDED** by Councilor Flinn, to excuse Vice Mayor Serviss.

**AYE:** Flinn, Kelley, Price, Saunders

**NAY:** None

**MOTION PASSED: 4-0**

**PUBLIC COMMENTS**

There were no public comments.

**AGENDA REVIEW**

There were no comments.

**PROCLAMATION**

**Mayor Kelley** read a proclamation declaring April 2022 Water Conservation month.

**CITY MANAGER'S CONSENT AGENDA**

**Item 2: City Council Meeting Minutes – March 1, 2022**

**Item 3: Surplus and Donation of Equipment**

**MOTION** by Councilor Saunders, **SECONDED** by Councilor Flinn, to approve the City Manager's Consent Agenda.

47 **AYE:** Flinn, Kelley, Price, Saunders

48  
49 **NAY:** None

50  
51 **MOTION PASSED: 4-0**

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53 **COUNCIL DISCUSSION & ACTION ITEMS**

54  
55 **Item 4: Ordinance 2022-04 B-1 Design Standards – Maximum Living Area – First Reading**

56 **Scott Gerken** read the ordinance by title.

57  
58 **Joyce Heffington** explained the City's current code does not provide a maximum area for a  
59 commercial building, the ordinance would limit a commercial building's size to 18,000 square  
60 feet, and the Planning & Zoning Commission recommended approval.

61  
62 **Mayor Kelley** suggested the ordinance should limit the building's footprint to 18,000 square feet,  
63 not the total area.

64  
65 **Mayor Kelley** opened the floor for public comments. There were no public comments.

66  
67 **Item 5: Ordinance 2022-05 Small Scale Comprehensive Plan Amendments – First Reading**

68  
69 **Scott Gerken** read the ordinance by title.

70  
71 **Joyce Heffington** explained this ordinance amends the code to match recently amended state  
72 statutes regarding small scale comprehensive plan amendments.

73  
74 There were no public comments.

75  
76 **Item 6: Ordinance 2022-08 Temporary Subdivision Signs – First Reading**

77  
78 **Scott Gerken** read the ordinance by title.

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80 **Joyce Heffington** explained the various changes this ordinance would make in the City's current  
81 sign code. She stated staff recommended approval subject to a change indicating signs should not  
82 be installed until construction plans are approved.

83  
84 **Mayor Kelley** opened the floor for public comments. There were no public comments.

85  
86 A discussion followed regarding two-sided signs.

87  
88 **FINAL PUBLIC COMMENTS**

89  
90 There were no public comments.

**REPORTS****Mark Johnson**

- The City is working with the Hills developers to divide the park site in to two lots, one of which will go to the school district, and working to have the buffer dedicated to the City.
- Richland would like to have a workshop with the city council to discuss Minneola Ridge.
  - Council's consensus was to hold this workshop on the fourth Tuesday in April.
- Florida Department of Transportation approved the nine murals proposed for the Highway 27 bridge abutment.
- Friends of Minneola Schoolhouse Library will be having a book sale at City Hall on March 26<sup>th</sup> from 8:00 a.m. to 2:00 p.m.
- We are obtaining quotes to have the property the C.R.A. purchased on Old Highway 50 to get cleaned up.
- The owner of the previous Chuck's Automotive site has finished demolishing the property and the City has received the star.
  - **Councilor Saunders** inquired about the small building that still stands on the property.
- **Mark Johnson** suggested the City can go back and do this if it is desired. The City still needs to remove the concrete and asphalt that are on the site.

**Scott Gerken**

- Informed council the legislative session just ended, and he would forward a report to Council and discuss the items at the next meeting.
  - Mayor Kelley asked if Scott could also discuss the solar legislation.

**MOTION by Councilor Price, SECONDED by Councilor Flinn, to adjourn.**

**AYE:** Flinn, Kelley, Price, Saunders

**NAY:** None

**MOTION PASSED: 4-0**

*(Meeting adjourned at 7:07 P.M.)*

  
\_\_\_\_\_  
Pat Kelley, Mayor

**ATTEST:**

  
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Kristine Thompson, City Clerk

