

**Minneola City Council
Meeting Minutes
Minneola City Hall
August 2, 2022 at 6:30 PM**

The City of Minneola City Council meeting was called to order by Mayor Pat Kelley. Also present were Vice Mayor Serviss, Councilor Debbie Flinn, Councilor Kelly Price, Councilor Joe Saunders, Scott Gerken (City Attorney), Mark Johnson (City Manager), and Kristine Thompson (City Clerk).

CALL TO ORDER

Mayor Kelley called the meeting to order at 6:30

MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE

A moment of silence was observed, and the Pledge of Allegiance was led by **Vice Mayor Serviss**

AGENDA REVIEW

There were no changes.

PUBLIC COMMENTS

Banks Helfrich, Lake County resident, spoke about the Back-to-School Meet and Greet that was held on July 28th at City Hall and spoke about the upcoming school year.

Lt. Ron Patton spoke about his transfer within Lake County Sheriff's Office and expressed appreciation towards the City, City Council, and City Manager.

PROCLAMATION

Mayor Kelley read a proclamation out loud which declared the week of September 17 through September 23 Constitution Week.

CITY MANAGER'S CONSENT AGENDA

Item 2: City Council Meeting Minutes – July 19, 2022

Item 3: Purchase Request – Airbag Lifting Equipment – New Fire Engine

Item 4: Purchase Request – Airbag Lifting Equipment – Aerial Truck

Item 5: Purchase Request – Vehicle Stabilization Equipment – New Fire Engine

Item 6: Purchase Request - Vehicle Stabilization Equipment – Aerial Truck

MOTION by Councilor Price, SECONDED by Councilor Flinn to approve the City Manager's Consent Agenda.

48 **AYE:** Serviss, Flinn, Kelley, Price, Saunders

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50 **NAY:** None

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52 **MOTION PASSED: 5-0**

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54 **COUNCIL DISCUSSION & ACTION ITEMS**

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56 **Item 7: Resolution 2022-04 – Existing Telecommunications Tower Variance**

57 **Item 8: Resolution 2022-05 – Existing Telecommunications Tower Special Exception**

58 **Item 9: Site Plan – Existing Telecommunications Tower**

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60 **Scott Gerken** read the resolutions by title and suggested these items could be discussed together
61 since they all relate to the same site and are all quasi-judicial matters.

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63 **Scott Gerken** swore in staff and members of the audience wishing to speak on the items. He
64 explained the telecommunications tower was built without permits because the applicant
65 assumed permits would not be required since it is on property owned by Florida Department of
66 Transportation (F.D.O.T.). The City states the property is not a part of the transportation
67 corridor, therefore permits are required. Prior to construction, the applicant obtained engineered
68 plans and F.D.O.T. approval. He explained what variances Resolution 2022-04 would allow for.
69 He spoke about the Special Exception and suggested they plan to allow the City to place public
70 safety antennas and repeaters on the tower, which is a benefit to the City. He explained with the
71 site plan a few items need to be included such as, a hedge, signage, include a road to go from the
72 cell tower to the nearest facility, among other items. He stated the Planning and Zoning
73 Commission recommended approval.

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75 There was no public comment.

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77 There was discussion regarding the process for handling construction without a permit.

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79 **MOTION by Councilor Saunders, SECONDED by Councilor Price, to approve Item 7:**
80 **Resolution 2022-04 – Existing Telecommunications Tower Variance; Item 8: Resolution**
81 **2022-05 – Existing Telecommunications Tower Special Exception; Item 9: Site Plan –**
82 **Existing Telecommunications Tower with a waiver of any penalties relating to the**
83 **construction without a permit.**

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85 **AYE:** Flinn, Kelley, Price, Saunders

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87 **NAY:** Serviss

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89 **MOTION PASSED: 4-1**

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91 **Item 10: Discussion – Parks and Recreation Advisory Board**

Council discussed the possible benefits and concerns of creating a Parks and Recreation Advisory Board.

Mayor Kelley suggested council could discuss this further during the first quarter of the year and consider what residents want as it relates to parks and recreation.

Mayor Kelley spoke about Minneola Charter School's request from the July 5 City Council meeting for the City to contribute \$15,000 towards the rebuild of the driveway leading into their property. When the contribution was approved, conditions were added stating they do not change their traffic pattern without the City's approval and the contribution would be a one-time grant. He asked if council would move forward with this contribution without the conditions. He also spoke about the grants obtained to install curb cuts on Education Avenue. The principal of Minneola Charter stated she does not want these curb cuts installed. Therefore, the City will be placing this on hold.

Vice Mayor Serviss stated she met with the principal of Minneola Charter School.

Sherry Watts, Principal of Minneola Charter School, informed council they no longer wish to receive the funding for the driveway repair.

MOTION by Councilor Price, SECONDED by Vice Mayor Serviss, to approve of the \$15,000 contribution with conditions removed.

AYE: Serviss, Flinn, Kelley, Price, Saunders

NAY: None

MOTION PASSED: 5-0

Given that Principal Watts stated she would not accept the funds, Scott Gerken advised not to send a check unless Principal Watts or the school advised otherwise.

FINAL PUBLIC COMMENTS

Jennifer Morse asked if council could meet sooner to discuss park and recreation matters.

Mayor Kelley clarified it would be discussed during the first quarter of the fiscal year.

REPORTS

Mark Johnson

- Reconfirmed council would like to move forward with the 5.8 millage rate.
 - Council confirmed this millage rate.
- Informed council the small dog park would need to be closed the rest of the week to install a bench.

Scott Gerken

- Spoke about the proposed CDD for Sugarloaf Mountain subdivision. He asked council if they would like to have a separate workshop to address any questions with the developer regarding the proposed CDD or would they like to include this in a regular meeting.
 - Council's consensus was to discuss this at a regular meeting.
- The developer for the Hills of Minneola is asking council if they would consider extending approval of their plan for a park in Phase 2 of the subdivision.
 - Council's opinion was the developer could submit a request for an extension of approval.

MOTION by Councilor Flinn, SECONDED by Vice Mayor Serviss, to adjourn.


AYE: Serviss, Flinn, Kelley, Price, Saunders

NAY: None

MOTION PASSED: 5-0

(Meeting adjourned at 7:05 P.M.)

ATTEST:



Kristine Thompson, City Clerk





Pat Kelley, Mayor