

1 **Minneola City Council**
2 **Meeting Minutes**
3 **Minneola City Hall**
4 **September 5, 2023 at 6:30 PM**
5

6 The City of Minneola City Council meeting was called to order by Mayor Pat Kelley. Also present
7 were Councilor Pam Serviss, Vice Mayor Debbie Flinn, Councilor Erick Hernandez, Councilor
8 Joe Saunders, Grant Watson (Assistant City Attorney), Mark Johnson (City Manager), and Kristine
9 Thompson (City Clerk).

10
11 **CALL TO ORDER**
12

13 **Mayor Kelley** called the meeting to order at 6:30 p.m.
14

15 **MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE**
16

17 A moment of silence was observed, and the Pledge of Allegiance was led by **Ian Wood, Eagle**
18 **Scout**.
19

20 **AGENDA REVIEW**
21

22 There were no changes.
23

24 **PUBLIC COMMENTS**
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26 **Richard Garvie**, 827 Maple Forest Ave., spoke about the budget drafting process.
27

28 **Tom Hratko**, 580 Blackstone St., asked if the City had a master plan or a vision for the City.
29

30 **Jennifer Morse**, 1064 Golden Dawn Loop, indicated Eagle Scout Ian Wood would be coming to
31 the city council meetings more often and would also be assisting in projects at the Community
32 Garden on Chester Street.
33

34 **Kandi Alexander**, 872 Meadow Park Dr., thanked the council for issuing the proclamation
35 recognizing October as Childhood Cancer Awareness month.
36

37 **PROCLAMATION**
38

39 **Item 1: Constitution Week Proclamation**

40 **Item 2: Childhood Cancer Awareness Month Proclamation**
41

42 **CITY MANAGER'S CONSENT AGENDA**
43

44 **Item 3: City Council Meeting Minutes – September 5, 2023**

45 **Item 4: Surplus Request – Mobile Phones**

46 **Item 5: Purchase Request – Water Meter Registers**

47 **Item 6: Impact Fee Payment Agreement Highland Mobile Home Park**

48 **Item 7: Purchase Request – Professional Traffic Study Services**

49 **Item 8: Agreement – Spratt & Associates, LLC**

50

51 **Grant Watson** suggested if the council were to approve Item 7 and Item 8 it should be done
52 contingent on the review and approval of the city attorney and city manager.

53

54 **Vice Mayor Flinn** spoke about Item 7.

55

56 **Mark Johnson** indicated this item would allow a study to be performed to find ways to slow traffic
57 and potentially reduce the number of trips on the roadways.

58

59 **Vice Mayor Flinn** asked if the services provided by Spratt & Associates were found to be
60 beneficial in the past.

61

62 **Mark Johnson** indicated Spratt & Associates have been working with the City for a long time and
63 have done a good job.

64

65 **MOTION by Councilor Serviss, SECONDED by Councilor Hernandez to table Item 7:**
66 **Purchase Request – Professional Traffic Study Services until the next meeting in order to**
67 **explore traffic calming options prior to approval.**

68

69 **AYE:** Serviss, Flinn, Kelley, Hernandez, Saunders

70

71 **NAY:** None

72

73 **MOTION PASSED: 5-0**

74

75 **MOTION by Councilor Serviss, SECONDED by Councilor Hernandez to approve the City**
76 **Manager’s consent agenda with the condition Item 8: Agreement – Spratt & Associates, LLC**
77 **receives city attorney review and modifications.**

78

79 **AYE:** Serviss, Flinn, Kelley, Hernandez, Saunders

80

81 **NAY:** None

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83 **MOTION PASSED: 5-0**

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85 **Public Comment**

86

87 There were no comments.

88

89 **COUNCIL DISCUSSION & ACTION ITEMS**

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91 **Item 9: Ordinance 2023-27 Temporary Moratorium on Certain Uses – First Reading**

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93 **Grant Watson** read the ordinance by title.

94 **Mark Johnson** indicated this ordinance would put everything on pause to allow time for the
95 council to determine which zoning these uses should go in and if other requirements or restrictions,
96 such as special exceptions, should be required. He suggested if there were any uses the council
97 does not want included, they can approve the ordinance subject on the exclusion of these uses.
98

99 **Public Comment**

100

101 **Nathan Focht**, 707 Blue Citrus Ln., expressed concern with the ordinance.

102

103 **Ann Kelley**, 1114 Windy Bluff Dr., spoke positively about the ordinance.

104

105 **Richard Garvie** asked who drafted the list of included uses.

106

107 **Mark Johnson** indicated this list was drafted by staff using research.

108

109 **Jennifer Morse** spoke about uses which are affected by this ordinance.

110

111 **Councilor Hernandez** expressed concern with including bars and lounges in the moratorium.

112

113 **Grant Watson** reminded the council this ordinance would allow staff more time to research these
114 types of uses.

115

116 There was a discussion regarding the possibility of a workshop to discuss the moratorium.

117

118 **Item 10: Resolution 2023-19 Notice of Pending Ordinances**

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120 **Grant Watson** read the resolution by title. He indicated this resolution is a method of notification,
121 allowing landowners and potential developers to be aware that the city is pending legislation to
122 address certain types of projects.

123

124 **Public Comment**

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126 **Nelson Cruz**, 900 Vineyard Ridge Rd., spoke about the Live Local Act.

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128 **MOTION by Councilor Saunders, SECONDED by Vice Mayor Flinn to approve Item 10:**
129 **Resolution 2023-19 Notice of Pending Ordinances.**

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131 **AYE:** Serviss, Flinn, Kelley, Hernandez, Saunders

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133 **NAY:** None

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135 **MOTION PASSED: 5-0**

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FINAL PUBLIC COMMENTS

There were no comments.

REPORTS

Councilor Hernandez

- Indicated he visited the bus stop at the intersection of Blarney St. and Grassy Lake Road. He shared a presentation of the conditions he witnessed there. He would like to ask Lake County to install crosswalks at this location and asked the council for their support.
 - **Lt. Reed** indicated Lake County Sheriff’s Office will be meeting with the school and asking them to send out notices to the parents instructing them not to arrive at the car rider lines two hours before school lets out.
 - The council’s consensus was for Councilor Hernandez to move forward with contacting Lake County regarding the installation of crosswalks.
- Suggested the code should be clarified as it relates to “open house” signs.

MOTION by Vice Mayor Flinn, SECONDED by Councilor Hernandez, to adjourn.

AYE: Serviss, Flinn, Kelley, Hernandez, Saunders

NAY: None

MOTION PASSED: 5-0

(Meeting adjourned at 8:29 P.M.)



Pat Kelley, Mayor



ATTEST:



Kristine Thompson, City Clerk