



**AGENDA**  
**MINNEOLA CITY COUNCIL MEETING**  
 Minneola City Hall  
 February 20, 2024 at 6:30 p.m.

**I. CALL TO ORDER**

**II. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE**

**III. AGENDA REVIEW**

**IV. PUBLIC COMMENTS**

*The Minneola City Council will hear questions, comments, and concerns from the public. Action may not be taken by the city council at this meeting; however, questions may be answered by staff or issues may be referred for appropriate staff action.*

Note: Pursuant to F.S. 286.0114 and the City of Minneola’s Public Participation Policy adopted by Resolution 2013-19, members of the public shall be given a reasonable opportunity to be heard on propositions before the city council. Accordingly, comments, questions, and concerns regarding items listed on this agenda shall be received at the time the city council addresses such items during this meeting.

Pursuant to Resolution 2013-19, public comments are generally limited to three minutes.

**V. CITY MANAGER’S CONSENT AGENDA**

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|--|---|
| Item 1: City Council Meeting Minutes   | Consider a Request to Approve the February 6, 2024 City Council Meeting Minutes   |
| Item 2: Purchase Request – Rotork Electric Actuator                          | Consider a Request to Approve the Purchase of an Electric Actuator from Rotork after a 45 Day Trial.  |
| Item 3: Purchase Request – School Zone Signal Equipment                      | Consider a Request to Approve the Reimbursement to Lake County for the Cost of Upgraded School Zone Signal Equipment.   |
| Item 4: Agreement – National Purchasing Cooperative Interlocal Participation | Consider a Request to Approve an Agreement with BuyBoard, a National Purchasing Cooperative.  |
| Item 5: Plan Extension – Vista Hills Apartments                              | Consider a Request to Extend the Expiration Date for the Vista Hills Apartments Site Plan from March 7, 2024 to March 7, 2025 and/or the Project is Complete. |

Item 6: Annual Agreement – Francis Franco  
GIS Services

Consider a Request to Approve an Annual Agreement with Francis Franco for GIS Services.

## **VI. DISCUSSION AND ACTION ITEMS**

Item 7: Discussion – On-Street Parking

Discuss Parking on City Owned Streets.

Item 8: Ordinance 2024-03 Artificial Turf  
*Second Reading*

An Ordinance of the City Council of the City of Minneola, Florida, Amending Chapter 82 of the Land Development Code of the City of Minneola to Define Artificial Grass; Amending Chapter 110 to Create a New Subsection Titled Artificial Grass/Turf/Sod Standards; to Allow Artificial Grass in all Single Family Residential Zoning Districts, With Design, Installation, and Maintenance Standards; Establishing Permitting Requirements for Artificial Grass; Providing for Conditions; Providing for Inclusion in the Code of Ordinances; Providing for Conflict; Providing for Severability; Providing for an Effective Date.

Item 9: Ordinance 2024-04 Municipal Service  
Taxing Unit (MSTU) – *Second Reading*

An Ordinance of the City Council of the City of Minneola, Florida, Consenting to Remain Within the County-Wide Municipal Service Taxing Unit for Ambulance and Emergency Medical Services; Providing for a One-Year Extension; Providing for an Effective Date.

Item 10: Agreement – Hausinger & Associates

Consider a Request to Approve a Piggyback Agreement with Hausinger & Associates for the Drilling and Construction of an Upper Floridan Well.

Item 11: Hills of Minneola School Sign

Consider Hills of Minneola School Entrance Sign Options Provided by Lake County School Board.

Item 12: Social Media Notice Template

Discuss Template Options for Quasi-Judicial Related Social Media Notices.

Item 13: Discussion – Golf Carts

Discuss Golf Carts and Possible Regulations.

Item 14: Discussion – Chamber Breakfast

Discuss Hosting a Breakfast with the South Lake Chamber of Commerce.

## **VII. FINAL PUBLIC COMMENTS**

Note: Pursuant to F.S. 286.0114 and the City of Minneola’s Public Participation Policy adopted by Resolution 2013-19, members of the public shall be given a reasonable opportunity to be heard on propositions before the city council. Accordingly, comments, questions, and concerns regarding items listed on this agenda shall be received at the time the city council addresses such items during this meeting.

Pursuant to Resolution 2013-19, public comments are generally limited to three minutes.

## **VIII. REPORTS**

City Manager Mark Johnson

City Attorney Scott Gerken

Councilor Pam Serviss

Vice Mayor Debbie Flinn

Mayor Pat Kelley

Councilor Erick Hernandez

Councilor Joseph Saunders

In accordance with the Americans with Disabilities Act, persons needing a special accommodation or an interpreter to participate in the proceeding should contact the city clerk’s office at (352) 394-3598, extension 112, at least 48 hours prior to the date of the meeting. F.S. 286.0105 “If a person decides to appeal any decision or recommendation made by the city council with respect to any matter considered at this meeting, he or she will need a record of the proceedings, and for such purposes may need to ensure that a verbatim record of the proceedings is made, in which the record includes the testimony and evidence upon which the appeal is to be based.

# Business Impact Estimate

## **Ordinance 2024-03 Artificial Turf Grass**

Summary of Ordinance: Amending Chapter 82 of the Code of the City of Minneola General Provisions by Amending Chapters 82 and 110 of the City of Minneola Land Development Code to define artificial turf grass and to permit artificial grass as an alternative to lawn grass in all single family zoning districts under certain conditions.

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes. If one or more boxes are checked below, this means the City is of the view that a business impact estimate is not required by state law<sup>1</sup> for the proposed ordinance.

- The proposed ordinance is required for compliance with Federal or State law or regulation;
- The proposed ordinance relates to the issuance or refinancing of debt;
- The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- The proposed ordinance is an emergency ordinance;
- The ordinance relates to procurement; or
- The proposed ordinance is enacted to implement the following:
  - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
  - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
  - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
  - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

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<sup>1</sup> See Section 166.041(4)(c), Florida Statutes.

# Business Impact Estimate

**Ordinance 2024-04:** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MINNEOLA, FLORIDA, CONSENTING TO REMAIN WITHIN THE COUNTY-WIDEMUNICIPAL SERVICE TAXING UNIT FOR AMBULANCE AND EMERGENCYMEDICAL SERVICES; PROVIDING FOR A ONE-YEAR EXTENSION;PROVIDING FOR AN EFFECTIVE DATE.

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes. If one or more boxes are checked below, this means the City is of the view that a business impact estimate is not required by state law<sup>1</sup> for the proposed ordinance.

- The proposed ordinance is required for compliance with Federal or State law or regulation;
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  - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
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  - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

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<sup>1</sup> See Section 166.041(4)(c), Florida Statutes.